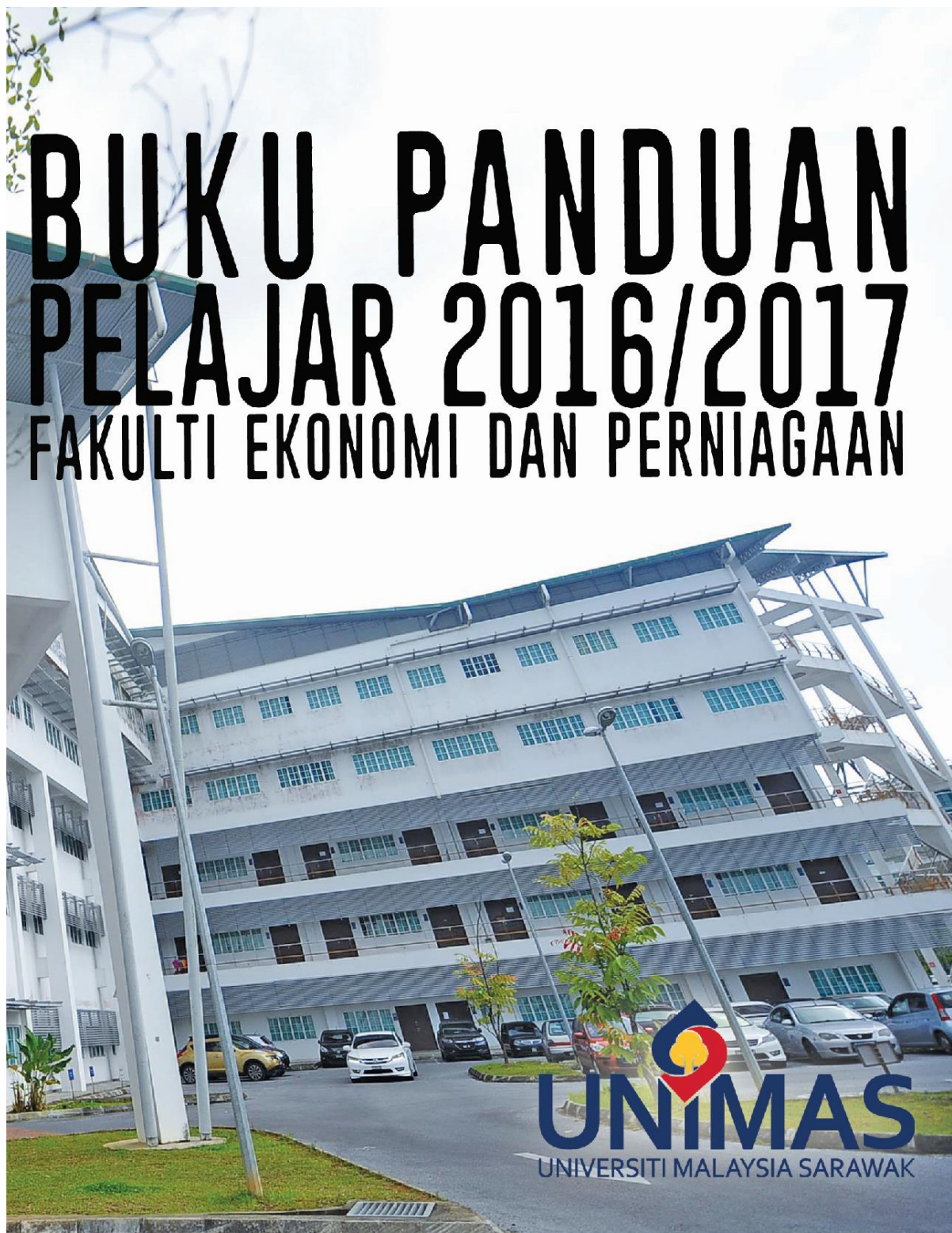


BUKU PANDUAN PELAJAR 2016/2017 FAKULTI EKONOMI DAN PERNIAGAAN



UNIMAS
UNIVERSITI MALAYSIA SARAWAK



BRIEF BACKGROUND OF UNIMAS

UNIMAS was officially incorporated on 24 December 1992. UNIMAS is Malaysia's eighth University, established just after the declaration of Vision 2020.

UNIMAS VISION

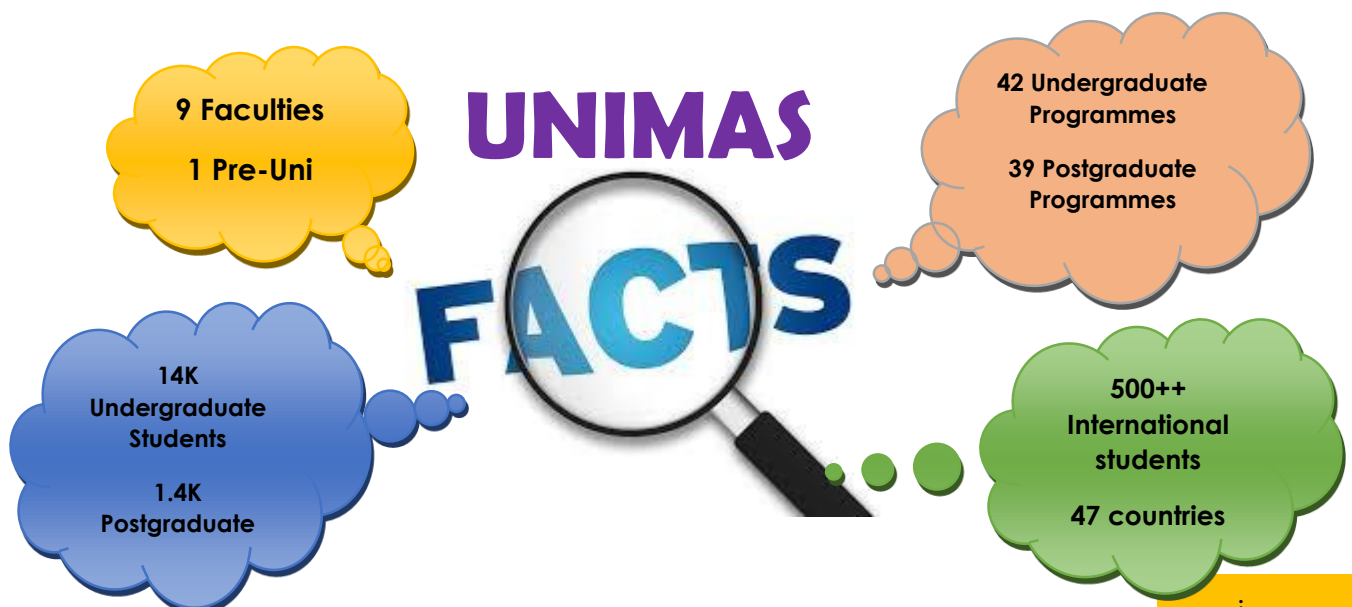
To become an exemplary university of internationally acknowledged stature and a scholarly institution of choice for both students and academics through the pursuit of excellence in teaching, research and scholarship.

UNIMAS MISSION

To generate, disseminate and apply knowledge strategically and innovatively to enhance the quality of the nation's culture and prosperity of its people.

UNIMAS EDUCATIONAL GOALS

Offers an array of undergraduate and graduate courses
Foster quest for life-long learning
Enhance research excellence
Establish meaningful national and international linkages



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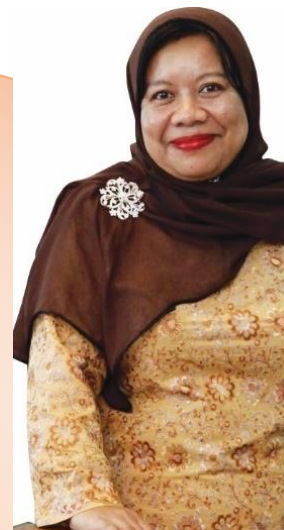
DEAN'S MESSAGE

Bismillāhirrahīmānirrahīm

Assalamu'alaikum Warahmatullahi Wabarakatuh & Salam Sejahtera

Firstly, all praise and thanks to Almighty Allāh Subhānahu Wa-ta'ālā for through His grace and mercy you are now on your journey in achieving your dreams to further your studies at a tertiary level. You are now officially a member of UNIMAS and the Faculty of Economics and Business's family. The Faculty of Economics and Business practices the concept of 'ONE FEB ONE COMMUNITY' in order to maintain and strengthen the existing unity and relationship among UNIMAS and FEB community.

Being part of UNIMAS is the starting point for all of you before you carve your way towards acquiring quality education at a higher level. Therefore, it is a great hope that all of you would now set your goals to become an excellent student.



This guidebook shall act as a reference for all of you for the duration of your study here. In this book, you will find the curriculum structure and the courses that you need to take in order to fulfill the needs of your degree. The combination of generic and general elective courses has been carefully selected for you so that you could graduate with great skills and knowledge. In addition, this book will also be the mentor mentee's official book to record the meetings and discussions that you will have with your respective mentors.

I am confident that if the aim of this book is read and understood, it will greatly assist you in adapting your life as a student and it will provide you with the information regarding the program of study that you have signed for.

Finally, let us work together hand in hand to ensure that you succeed and your dreams become a reality. I appeal to you to take full advantage of this opportunity and meet the expectations of your family and country. Please ensure that you graduate successfully within the duration planned and make your family and nation proud. We at the faculty will continue to guide you to the fullest. Therefore, do not waste this opportunity and make those memories memorable. *InsyaAllah.*

Assoc. Prof. Dr Rohaya Mohd Nor

Dean

Faculty of Economics & Business

1. INTRODUCTION

FACULTY OF ECONOMIC AND BUSINESS

- ★ We aim to produce excellent graduates who are equipped with high social skills and virtuous values in the field of economics and business as its core knowledge business, in order to support the nation's economic development to be globally competitive.
- ★ This is to be achieved through the integration of contemporary and effective teaching-learning process.
- ★ FEB graduates will continue to embody and refresh the role of knowledge, values, and culture of this nation through the process of lifelong learning.

BRIEF BACKGROUND OF FEB

The Faculty of Economics and Business was established on 1st January 1996. In line with the vision, mission and educational goals of UNIMAS.

FEB VISION

Towards regional economics, business and entrepreneurship scholarship.

FEB MISSION

To offer scholarship of choice to both students and academics in the field of economics, business, and entrepreneurship through excellence in teaching, learning, research, and consultation strategies.

FEB EDUCATIONAL GOALS

To offer a contemporary educational programme in priority areas, namely information technology based economics, business and management.

To become a platform for the development of contemporary economics and business knowledge through global approach.

To provide a conducive and constructive teaching, learning and research environment for the supply of competitive human capitals.

1.1 UNDERGRADUATE PROGRAMME OFFERED

WHAT WE OFFER?



3 DEPARTMENTS with 7 PROGRAMMES

DEPARTMENT OF ECONOMICS

- Bachelor of Economics with Honours (International Economics)
- Bachelor of Economics with Honours (Services Economics)
- Bachelor of Economics with Honours (Business Economics)

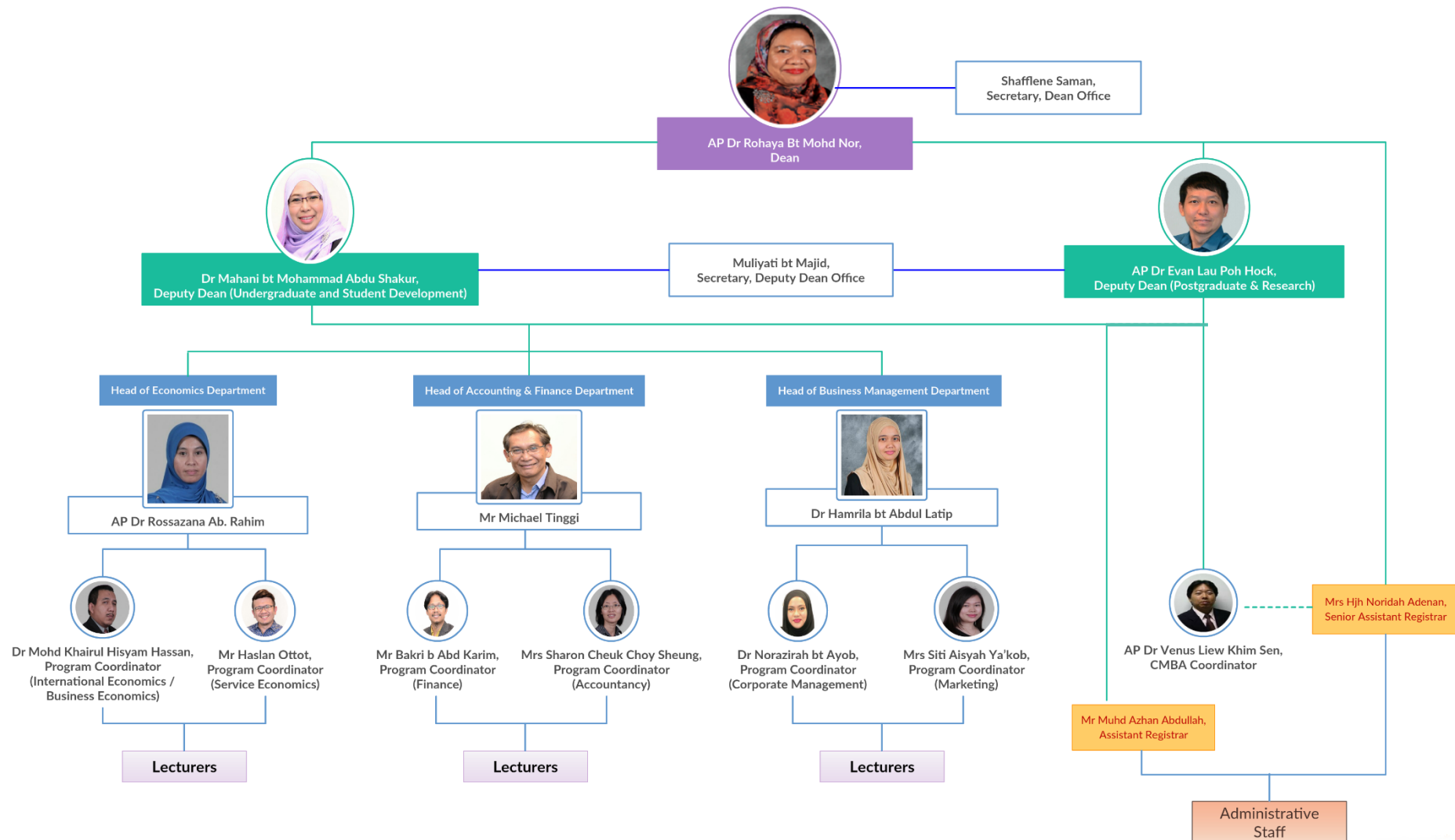
DEPARTMENT OF BUSINESS MANAGEMENT

- Bachelor of Business Administration with Honours (Marketing)
- Bachelor of Business Administration with Honours (Corporate Management)

DEPARTMENT OF ACCOUNTING AND FINANCE

- Bachelor of Finance (Honours)
- Bachelor of Accountancy (Honours)

1.2 THE FACULTY ORGANISATIONAL CHART



2. FACULTY MANAGEMENT AND ADMINISTRATION

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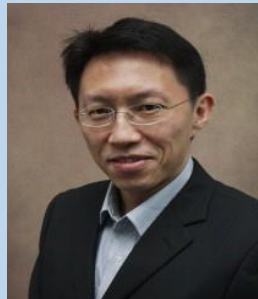
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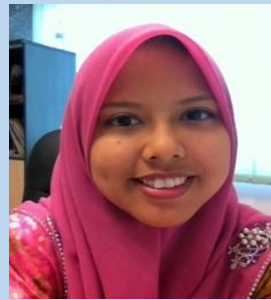
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<i>Secretary, Dean's Office</i>	<i>Secretary, Deputy Dean's Office</i>	<i>Senior Admin Assistant</i>	<i>Senior Admin Assistant</i>
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ADMINISTRATION STAFF

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3. UNDERGRADUATE ACADEMIC CALENDAR SESSION 2016/2017

ACTIVITY	SEMESTER 1	
	DATE	DURATION
New Student Registration (Online Registration)	15 Aug 2016 – 26 Aug 2016	12 days
Residential College Registration	27 Aug 2016 – 28 Aug 2016	2 days
Student's Orientation Week	29 Aug 2016 – 3 Sept 2016	6 days

ACTIVITY	SEMESTER 1	
	DATE	DURATION
Returning Student's Registration (Online Registration)	29 Aug 2016 – 4 Sept 2016	1 Week
Lectures	5 Sept 2016 – 21 Oct 2016	7 weeks
Mid-Semester Break	22 Oct 2016 – 30 Oct 2016	9 days
Lectures	31 Oct 2016 – 16 Dec 2016	7 weeks
Revision Week	17 Dec 2016 – 26 Dec 2016	9 days
Examination Week	27 Dec 2016 – 13 Jan 2017	3 weeks
Semester Break	14 Jan 2017 – 12 Feb 2017	4 weeks

ACTIVITY	SEMESTER 2	
	DATE	DURATION
Returning Student's Registration (Online Registration)	6 Feb 2017 – 12 Feb 2017	1 Week
Lectures	13 Feb 2017 – 31 Mar 2017	7 weeks
Mid-Semester Break	1 Apr 2017 – 9 Apr 2017	9 days
Lectures	10 Apr 2017 – 26 May 2017	7 weeks
Revision Week	27 May 2017 – 4 June 2017	9 days
Examination Week	5 June 2017 – 23 June 2017	3 weeks
Long Break	24 June 2017 – 1 Sept 2017	10 weeks

ACTIVITY	INTERSESSION	
	DATE	DURATION
Returning Student's Registration) Online Semester Registration	19 June 2017 – 23 June 2017	5 days
Public Holiday - 26 & 27 June 2017	26 June 2017 – 2 July 2017	7 days
Lectures	3 July 2017 – 25 Aug 2017	8 weeks

Prepared by;
Unit Pengambilan Dan Kemasukan
Bahagian Pengajian Prasiswazah
Pejabat Pendaftaran
Universiti Malaysia Sarawak
 30 November 2016

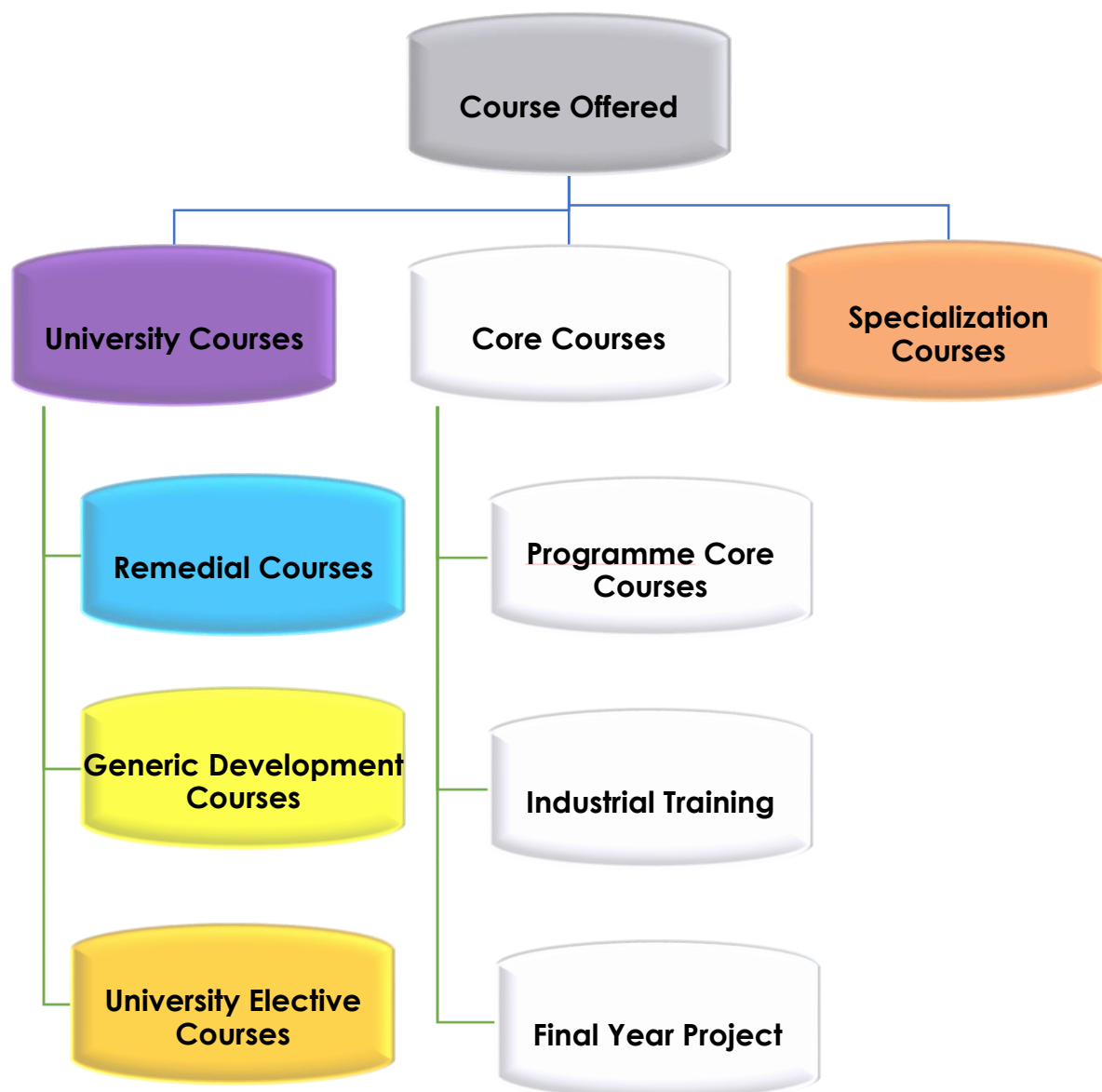
Nota:

1. Subject to change.
2. Approved in Mesyuarat Senat Bil.09/2015 ke-146.

4. CURRICULUM STRUCTURE

Course Offered

The UNIMAS Undergraduate Curriculum consists of three (3) categories:



4.1 UNIVERSITY COURSES

University Courses

The university courses are made up of:

- i) Remedial Courses
- ii) Generic Development courses
- iii) University Elective Courses

4.1.1 REMEDIAL COURSES

i) Remedial Courses

ALL students **MUST** complete the remedial courses as part of the curriculum structure of the university, in order to graduate.

For this type of course, students can be divided into **TWO** categories (**Table 1**):

- a) **Category 1**: Students who **MUST** complete **ALL** courses listed (i.e. 7 credits). Students who fall into this category are students who score:
 - i) **Band 1 and Band 2** for their **MUET**, OR
 - ii) **C or C+** for their **Intensive English**

Students **MUST** complete **ALL** four courses (i.e. **7 credits**) in order to graduate.

- b) **Category 2**: Students who do **NOT** fall into Category 1, **MUST** complete only **TWO** courses (i.e. **3 credits**) in order to graduate.

Table 1: Remedial Courses Categories

CATEGORY 1			CATEGORY 2		
CODE	COURSE NAME	CREDIT	CODE	COURSE NAME	CREDIT
PPD1041	Soft skills & Basic Volunteerism**	1	PPD1041	Soft skills & Basic Volunteerism**	1
PPD1032	Credited Co-Curricular**	2	PPD1032	Credited Co-Curricular**	2
PBI 1112	Preparatory English 1	2			
PBI 1122	Preparatory English 2	2			
TOTAL		7		TOTAL	3

****NOTE 1:** For **Category 1 students**, **ONLY 3 credits** will be **calculated as accumulated credit** in students' final transcript (i.e. PPD1041: Soft skills & Basic Volunteerism and PPD1032: Credited Co-Curriculum);

****NOTE 2:** For **Category 2 students**, both PPD1041: Soft skills & Basic Volunteerism and PPD1032: Credited Co-Curriculum will be counted in students' final transcript

4.1.2 GENERIC DEVELOPMENT COURSES

ii) Generic Development Courses

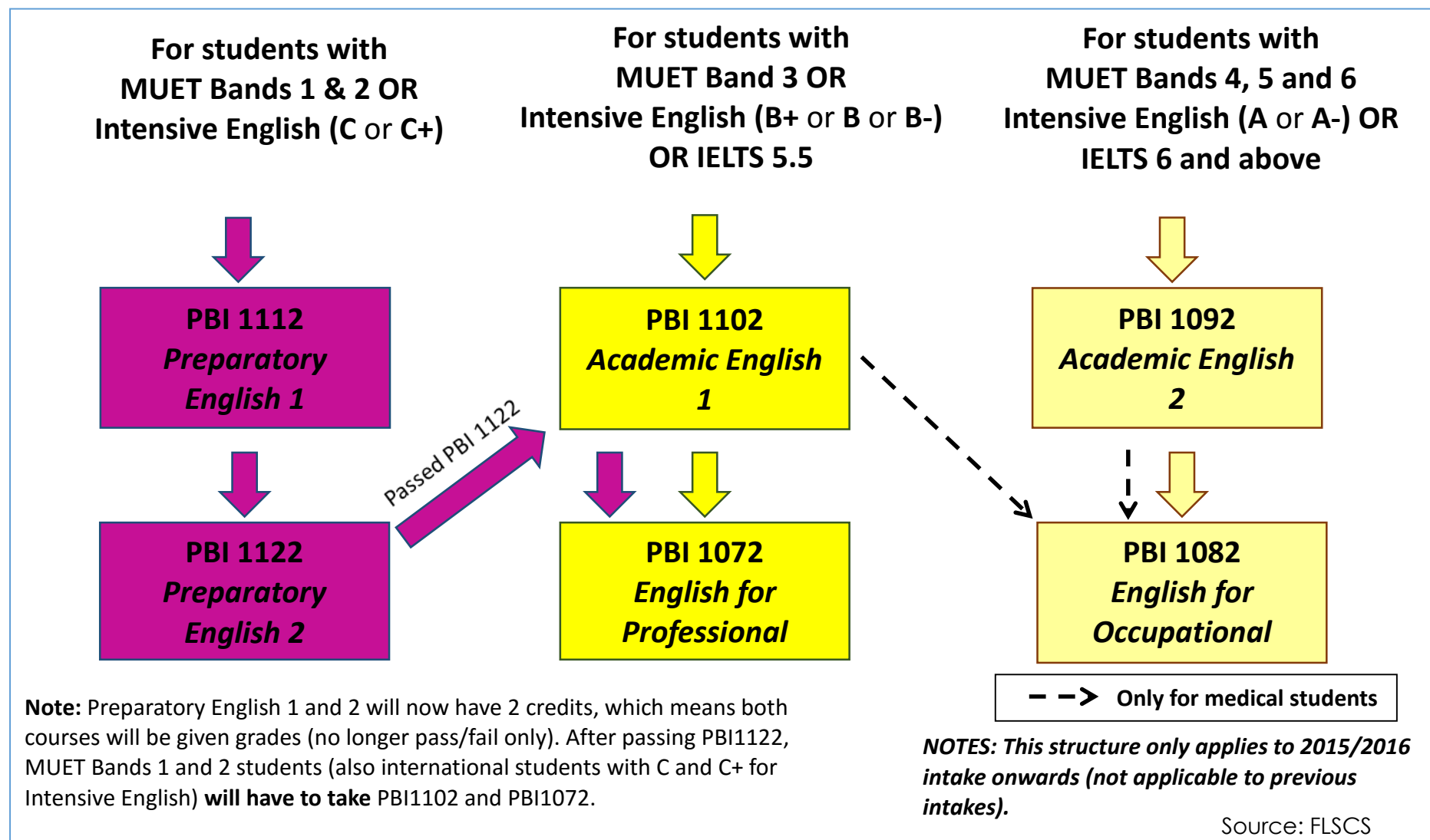
Generic development courses are general university courses aimed to develop students mind, attitude and personality. Students are **required to complete** a total of **14 credit**. Please refer to **Table 2** for the choices of the Generic Development Courses available:

TABLE 2: LIST OF GENERIC DEVELOPMENT COURSES

CODE	COURSE NAME	CREDIT	TARGET GROUP	INFO
PBI1102	Academic English	2	Students with MUET band 3 (and passed PBI1112 and PBI1122).	Students with result as mentioned MUST take both courses throughout their study period.
PBI1072	English for Professional Communication	2	**International Students : Intensive English (B+ or B or B-) or IELTS 5.5	
PBI1082	English for Occupational Purposes	2	Students with MUET band 4, 5 and 6. **International Students : Intensive English (A or A-) or IELTS 6	PBI 1102 will only be offered for students with MUET Band 3 starting Semester 1, 2015/16. PBI1072 will only be offered starting Semester 1, Sesi 2016/17.
PBI1092	English for Academic Purpose	2		
TMX1022	ICT Competency	2		
PBM2022	Bahasa Malaysia	2	For Malaysian students	Not offered for International students.

CODE	COURSE NAME	CREDIT	TARGET GROUP	INFO
PBM0012	Bahasa Malaysia Persediaan	2	For International students	A pass is not required for conditional offer, but a pass with minimum grade C is required during undergraduate years as part of the requirements for graduation. This course is equivalent to PBM 2022 Bahasa Melayu, which is a compulsory course for all local students.
PBM0022	Bahasa Malaysia Persediaan 2	2	For International students	An alternative to generic university courses (e.g. SSX 0012 TITAS, SSX0022 HubunganEtnik). The prerequisite for this course is PBM 0012 Bahasa Malaysia Persediaan.
SSX0012	Islamic and Asian Civilization (TITAS)	2	For Malaysian students ONLY	Not offered for International students.
SSX0022	Ethnic Relations	2	For Malaysian students ONLY	Not offered for International students.
GKX1012	Appreciation of Malaysian Culture and Ethnicity	2	For International students ONLY	Not offered for Malaysian students.
EBX0032	Foundation of Entrepreneurship Cultivation	2	Effective for 2015/2016 intake	
TOTAL	14 credit hours for both Malaysian and International students			

4.1.2.1 ADDITIONAL INFORMATION ON ENGLISH REMEDIAL COURSES AND ENGLISH GENERIC COURSES



4.1.3 ELECTIVE COURSES

iii) Elective Courses

University elective course is a course taken either from other programmes within or outside the faculty. FEB students **MUST complete 9 credits** for these elective courses. However, **Accounting Programme** students **MUST complete 12 credits**. Table 3 represents the lists for the elective courses:

TABLE 3: LIST OF ELECTIVE COURSES OFFERED BY FACULTIES

FACULTY OF ECONOMICS AND BUSINESS

No.	Code	Course	Credit	Semester Offered
1.	EBU 1013	Small Business Management	3	1 & 2
2.	EBU 1023	Managing Small Business Accounts	3	1
3.	EBU 1033	Malaysian Economic Environment	3	1 & 2
4.	EBU 2043	Introduction to Intellectual Property	3	2

FACULTY OF MEDICAL & HEALTH SCIENCES

No.	Code	Course	Credit	Semester Offered
1.	MEC1043	Introduction to Medical Entomology	3	1
2.	MEC1063	Learning Disabilities	3	1
3.	MDU1073	Introduction to Biomedical Physiology	3	1
4.	MDU1093	Introduction to Human Cancer	3	1
5.	MEC1013	Basic First Aids	3	2
6.	MEC1023	Introduction to Medical Genetics	3	2
7.	MEC1033	Healthy Lifestyle	3	2
8.	MEC1053	Introduction to Medical Parasitology	3	2
9.	MDU1083	Introduction to Health and Behaviour	3	2
10.	MDU1103	Human and Nutrition	3	2
11.	MDU1113	Introduction to Medical Fiqh	3	2

FACULTY OF COMPUTER SCIENCE & INFORMATION TECHNOLOGY

No.	Code	Course	Credit	Semester Offered
1.	TMU1013	Introduction to Computer Technologies	3	1 & 2
2.	TMU1023	Ethics in Information Technology	3	1 & 2
3.	TMU1033	Mathematics in Daily Application	3	1 & 2
4.	TMU1043	Multimedia Technology	3	1 & 2

FACULTY OF COGNITIVE SCIENCE & HUMAN DEVELOPMENT

No.	Code	Course	Credit	Semester Offered
1.	KMU1033	Helping Relationships	3	1
2.	KMU1053	Human Computer Interaction : Theories and Concepts	3	1
3.	KMU1063	Introduction to Mental Health	3	1
4.	KMU1033	Helping Relationships	3	2
5.	KMU1023	Introduction to Human Resource Development	3	2

FACULTY OF SOCIAL SCIENCES

No.	Code	Course	Credit	Semester Offered
1.	SSU 1013	Basic of Social Science	3	1
2.	SSU 1033	Introduction to Psychology	3	1
3.	SSU 1023	Basics of Anthropology and Sociology	3	1
4.	SSU 1043	Introduction to Communication	3	1

FACULTY OF APPLIED AND CREATIVE ARTS

No.	Code	Course	Credit	Semester Offered	Not offered to
1.	GKU1013	Modern Malay Drama and Theatre of Malaysia	3	1	WA06
2.	GKU1023	Introduction to Culture and Heritage Studies	3	1	WA59
3.	GKU1033	Digital Photography and Social Media Imaging	3	1	WA32

4.	GKU1043	History of Malaysian Cinema	3	1	WA58 & WA59
5.	GKU1033	Digital Photography and Social Media Imaging	3	2	WA32
6.	GKU1053	History of Drama and Theatre	3	2	WA06
7.	GKU1063	Introduction to Basic Music	3	2	WA05
8.	GKU1073	Introduction to Design History	3	2	WA57

FACULTY OF RESOURCE SCIENCE AND TECHNOLOGY

No.	Code	Course	Credit	Semester Offered
1.	STU1013	Introduction to Biotechnology	3	1 & 2
2.	STU1023	Wildlife Photography	3	1 & 2
3.	STU1033	Aquatic Science and Daily Life	3	1 & 2
4.	STU1043	Introduction to Plant Physiology	3	1 & 2
5.	STU1053	Introduction to Biodiversity	3	1 & 2
6.	STU2063	Ecotourism Industry in Malaysia	3	1 & 2
7.	STU2073	Natural Resource Managements	3	1 & 2

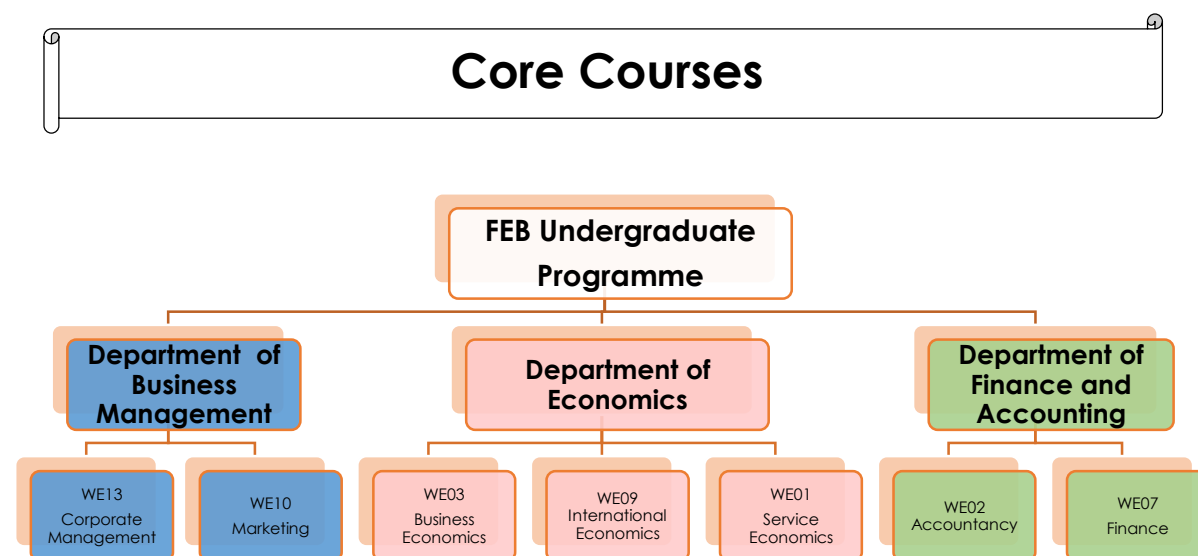
FACULTY OF ENGINEERING

No.	Code	Course	Credit	Semester Offered
1.	KNU1013	Introduction to Green Technology	3	1
2.	KNU1033	Energy, Environment and Society	3	1
3.	KNU2013	Fundamentals to Green Building	3	1
4.	KNU2033	Introduction to Solar Photovoltaic System	3	1
5.	KNU1023	Engineers in Society	3	2
6.	KNU1053	Safety Management in Workplace	3	2
7.	KNU2023	Business Management for Construction Industry	3	2
8.	KNU2043	Introduction to Hydro Power System	3	2

FACULTY OF LANGUAGE STUDIES

No.	Code	Course	Credit	Semester Offered
1.	PBA 0033	Arabic Language Level 1	3	1 & 2
2.	PBA 0043	Arabic Language Level 2	3	1 & 2
3.	PBC0033	Mandarin Language Level 1	3	1 & 2
4.	PBC0043	Mandarin Language Level 2	3	1 & 2
5.	PBJ 0033	Japanese Language Level 1	3	1 & 2
6.	PBJ 0043	Japanese Language Level 2	3	1 & 2
7.	PBP 0033	French Language Level 1	3	1 & 2
8.	PBP 0043	French Language Level 2	3	1 & 2

4.2 CORE COURSES



Undergraduate programmes core courses are specially designed for each programme. The courses are made up of coherent courses with a wide overview, to enable students to gain an in depth knowledge of their field. Besides, the function of the core courses is to strengthen students understanding in contemporary economics and business knowledge. The total number of credits is subject to respective programme's requirement.

The Core Courses at FEB are classified into:

- i. Programme Core Courses (i.e. Economics, Business Management, Accounting and Finance), including Specialization Courses.
- ii. Industrial Training
- iii. Final Year Project

4.3 SPECIALIZATION COURSES

Specialization Courses

Specialization courses are compulsory to all students registered in a particular programme. These courses are designed to enhance student's knowledge in their respective specialization area. Please refer to the respective programme pages to find more information about this specialization courses.

4.4 DURATION OF STUDY

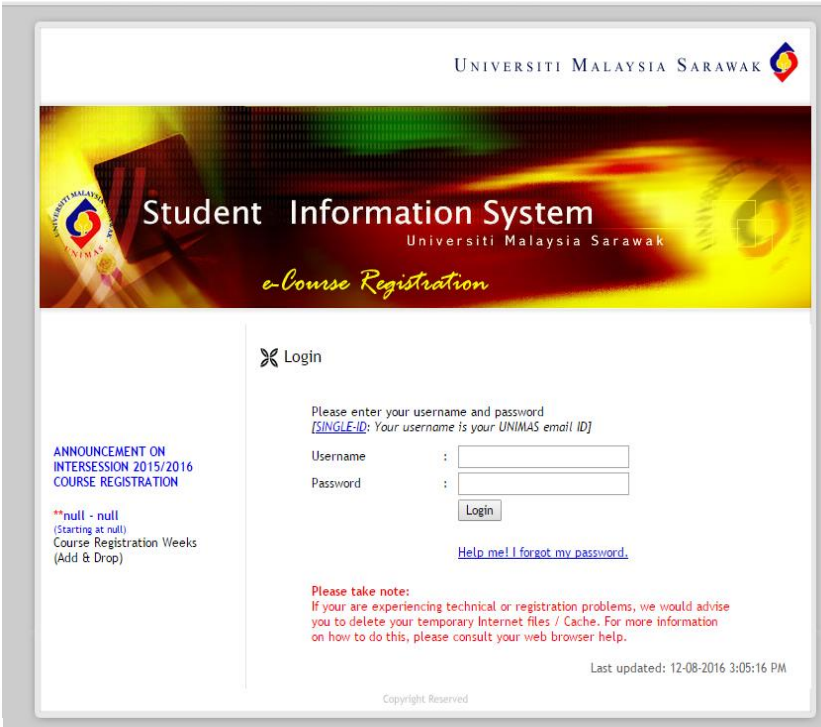


No	Programme	Normal Duration	Credit Hour
1	Bachelor of Economics with Honours (International Economics) (WE09)	3 years	122
2	Bachelor of Economics with Honours (Business Economics) (WE03)	3 years	122
3	Bachelor of Economics with Honours (Service Economics) (WE01)	3 years	122
4	Bachelor of Finance (Honours) (WE07)	3 years	122
5	Bachelor of Accountancy (Honours) (WE02)	4 years	146
6	Bachelor of Business Administration with Honours (Marketing) (WE10)	3 years	123
7	Bachelor of Business Administration with Honours (Corporate Management) (WE13)	3 years	122

4.5 COURSE REGISTRATION

Students **MUST register** for each courses they intend to take. Refer to the registration checklist provided in <http://www.unimas.my/student> before you start with the course registration.

The registration can be done online, through the **Student Management System (SMP)** at <https://smpweb.unimas.my/CourseRegistration/Login.jsp>



UNIVERSITI MALAYSIA SARAWAK

Student Information System
Universiti Malaysia Sarawak

e-Course Registration

Reminder!

ANNOUNCEMENT ON INTERSESSION 2015/2016 COURSE REGISTRATION

****null - null**
(Starting at null)
Course Registration Weeks
(Add & Drop)

Login

Please enter your username and password
[SINGLE-ID]: Your username is your UNIMAS email ID]

Username :

Password :

[Help me! I forgot my password.](#)

Please take note:
If you are experiencing technical or registration problems, we would advise you to delete your temporary Internet files / Cache. For more information on how to do this, please consult your web browser help.

Last updated: 12-08-2016 3:05:16 PM

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It is **students' sole responsibility** to register for all courses for each semester

Students are also fully responsible to ensure the accuracy of the registered courses and to print the temporary registration slip for safe keeping

In case of any errors occurred, students must report to the faculty, the latest by **end of the fifth week (5th) of the semester** for further action.

Only courses that are offered in a particular semester can be registered for that semester

For further information, refer to :

1. The University Academic Calendar for the registration information
2. Buku Peraturan Akademik Ijazah Sarjana Muda 2015

Allowable credits to register:



In a normal situation, students are allowed to register between **8 to 22 credits** for each semester

Normal

The maximum credits for students with CGPA 2.50 and lower is **15 credits**.

CGPA
= \leq 2.50

The maximum credit for Conditional Pass (LB) students is **12 credits**.

LB

Can I register more than credits stated above?

You can but with conditions:



Students are required to **submit an application** for the extra credit;



the application must be **supported** by student's mentor.



Application submitted to the Deputy Dean's office;



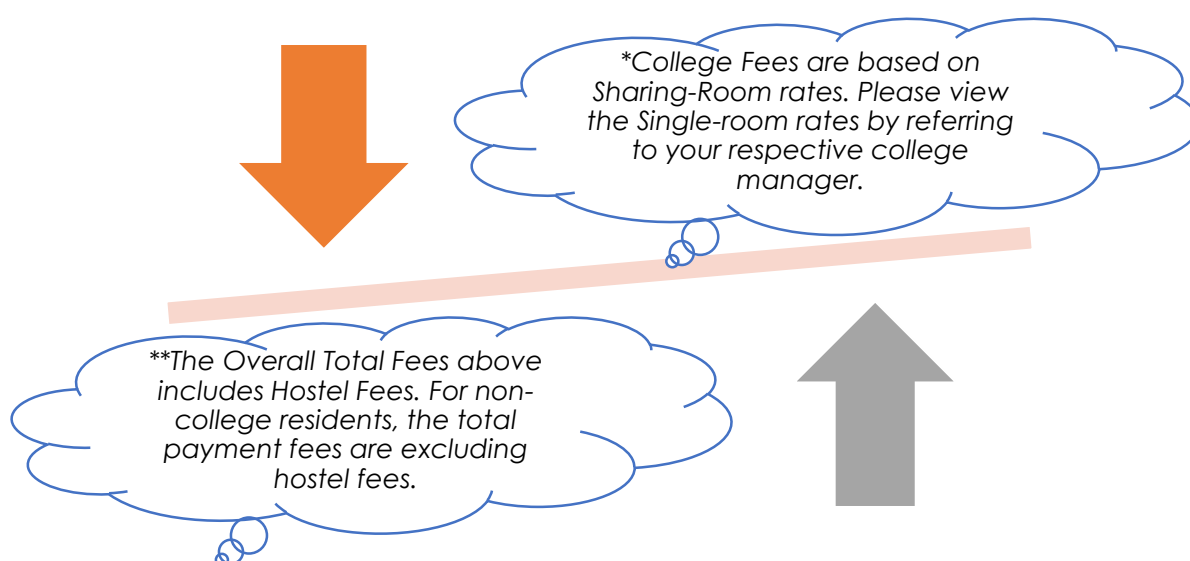
Once you get the **approval** from the FEB Academic Committee, only then you can register the extra credits.

4.7 TUITION FEES

The latest information of the tuition fees is available at:

<http://www.unimas.my/student/fees>

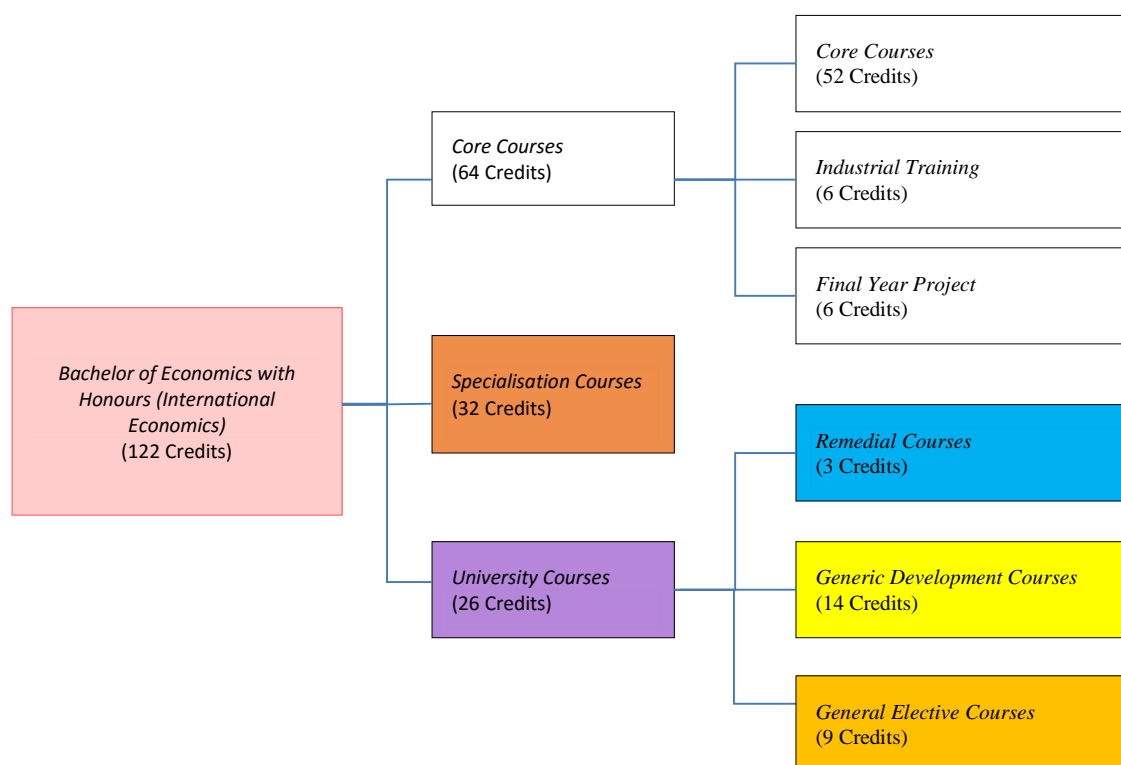
Type	Details	Fees (RM)
Non-recurring Fees	Registration	20.00
	Student Orientation Week	270.00
	Matric Card	10.00
	Alumni	30.00
	Co-curriculum Fee	300.00
	Sub Total	630.00
Annual Fees	Takaful (Group Insurance)	6.00
	Sub Total	6.00
Recurring Fees for Each Semester	Tuition	550.00
	Medical	25.00
	Laboratory	50.00
	Charity Funds	5.00
	Transportation	30.00
	Others	120.00
	Sub Total	780.00
Accommodation / Semester	*Accommodation	393.00



5. ECONOMIC DEPARTMENT CURRICULUM STRUCTURE

5.1 BACHELOR OF ECONOMICS WITH HONOURS (INTERNATIONAL ECONOMICS)

International Economics programme aims to produce paradigmatic professionals who yearn to be competitive in the economic and business fields at the international level. Emphasis is given to the evaluation of the impact and contribution of international business /trade on the economy and business environment in Malaysia. Students will be exposed and equipped with the knowledge and skills in international economics and business, management skills and the application of technology. The courses are designed to increase students' understanding of the business and trade theory and practices that emphasize on topics such as pricing, regulation, competition, financial aspects and investment strategies, business, and multinational corporations behaviors.



Type of Courses	No. of Courses	Credit	% Overall credits (122 credits)
University Courses	12	26	21.3%
Core Courses	19	64	52.5%
Specialisation Courses	10	32	26.2%
Total	41	122	100%

5.1.1 Program Content Guide by Semester

Year 1 Semester 1

Code	Course	Credit Hours	Requisites	Remarks
PBlxx12	English Generic Course	2		Refer to 4.1.2
PPD1041	Soft skills & Basic Volunteerism	1	-	Refer to 4.1.1
SSX0012	Islamic & Asian Civilization	2	-	Refer to 4.1.2
EBX0032	Foundation of Entrepreneurship Cultivation	2		Refer to 4.1.2
EBE1053	Principles of Economics	3	-	
EBM1013	Management	3	-	
EBQ1053	Algebra & Calculus	3	-	
EBA1013	Principles of Accounting	3	-	
Total		19		

Year 1 Semester 2

Code	Course	Credit Hours	Requisites	Remarks
PBlxx22	English Generic Course	2	-	Refer to 4.1.2
SSX0022	Ethnic Relations	2	-	Refer to 4.1.2 (For Malaysian students only)
GKX1012	Appreciation of Malaysian Culture and Ethnicity	2		Refer to 4.1.2 (For International students only)
TMX1022	ICT Competency	2	-	Refer to 4.1.2
EBE1073	History of Economics Thoughts	3		
EBE1093	Microeconomics	3	EBE1053	
EBE1113	Macroeconomics	3	EBE1053	
EBM1073	Business Communication 1	3		
EBQ1063	Mathematics for Economics	3	EBQ1053	
Total		21		

Year 2 Semester 1

Code	Course	Credit Hours	Requisites	Remarks
ABCxx13	University's Elective Course	3		Refer to 4.1.3
PPD1032	Credited Co Curriculum	2		Refer to 4.1.1
EBF1054	Managerial Finance	4		
EBQ2024	Statistics for Economics & Business	4	EBQ1063	
EBI2013	International Economics	3		
EBI2033	International Business	3		
Total		19		

Year 2 Semester 2

Code	Course	Credit Hours	Requisites	Remarks
PBM2022	Malay Language	2		Refer to 4.1.2
EBE2043	Managerial Economics	3	EBE1053	
EBE2053	Public Finance	3		
EBQ2054	Research Methodology for Economics & Business	4	EBQ2024	
EBQ2074	Econometric	4	EBQ2024	
EBF3213	International Financial Management	3	EBF1054	
Total		19		

Year 3 Semester 1

Code	Course	Credit Hours	Requisites	Remarks
ABCxx13	University's Elective Course	3		Refer to 4.1.3
EBI3112	Final Year Project 1	2	EBQ2054	
EBM3113	Business Law	3		
EBI3074	Project Planning & Evaluation	4		
EBQ3084	Modeling in Economics	4	EBQ2024	
EBE3093	Islamic Economics	3		
Total		19		

Year 3 Semester 2

Code	Course	Credit Hours	Pre-Requisites	Requisites	Remarks
ABCxx23	University's Elective Course	3			Refer to 4.1.3
EBI3114	Final Year Project 2	4	EBI3112		
EBI3133	Regional Economics	3			
EBE3023	Economics Growth & Development	3			
EBI3143	Current Issues in International Economics	3			
EBI3063	Economics Integration & Globalization	3			
Total Credit Hours		19			

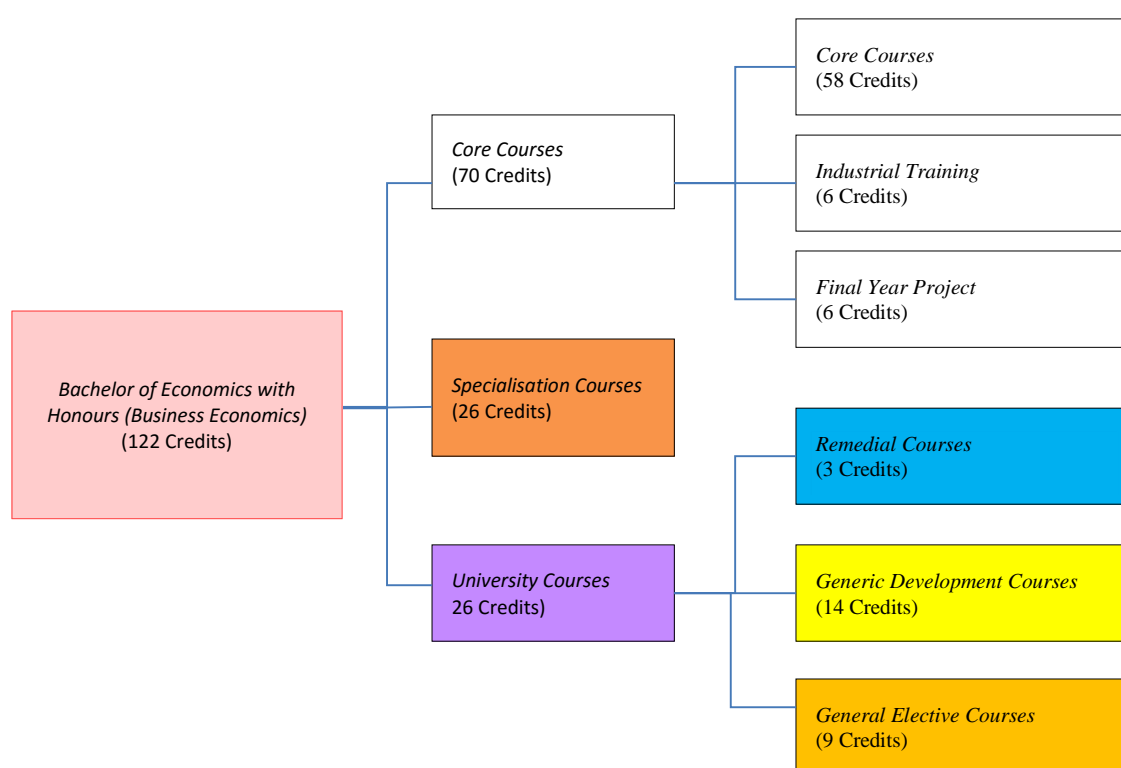
Year 3 Intersession

Code	Course	Credit Hours	Requisites	Remarks
EBI3126	Industrial Training	6		
Total		6		

TOTAL CREDIT HOURS: 122

5.2 BACHELOR OF ECONOMICS WITH HONOURS (BUSINESS ECONOMICS)

Business Economics programme aims to produce graduates who are knowledgeable and competent in economics and able to apply it on business environment. Business economics uses economic theory and quantitative methods to analyze business, organizational structures and the relationships of firms with labor, capital and product markets. Emphasis is given to aspects such as managerial economics, financial management, public finance, investment and portfolio management analysis. Graduates will be equipped with analytical skills and ability which enable them to analyze and identify economic environment and business. The courses are designed to expose students to fundamental of economic development, the role of government, market structure, labour market and investment flow analysis.



Type of Courses	No. of Courses	Credit	% Overall credits (122 credits)
University Courses	12	26	21.3%
Core Courses	21	70	57.4%
Specialisation Courses	8	26	21.3%
Total	41	122	100%

5.2.1 Program Content Guide by Semester

Year 1 Semester 1

Code	Course	Credit Hours	Requisites	Remarks
PBlxx12	English Generic Course	2		Refer to 4.1.2
PPD1041	Soft skills & Basic Volunteerism	1	-	Refer to 4.1.1
SSX0012	Islamic & Asian Civilization	2	-	Refer to 4.1.2
EBX0032	Foundation of Entrepreneurship Cultivation	2		Refer to 4.1.2
EBE1053	Principles of Economics	3	-	
EBM1013	Management	3	-	
EBQ1053	Algebra & Calculus	3	-	
EBA1013	Principles of Accounting	3	-	
Total		19		

Year 1 Semester 2

Code	Course	Credit Hours	Requisites	Remarks
PBlxx22	English Generic Course	2	-	Refer to 4.1.2
SSX0022	Ethnic Relations	2	-	Refer to 4.1.2 (For Malaysian students only)
GKX1012	Appreciation of Malaysian Culture and Ethnicity	2		Refer to 4.1.2 (For International students only)
TMX1022	ICT Competency	2	-	Refer to 4.1.2
EBE1073	History of Economics Thoughts	3		
EBE1093	Microeconomics	3	EBE1053	
EBE1113	Macroeconomics	3	EBE1053	
EBM1073	Business Communication 1	3		
EBQ1063	Mathematics for Economics	3	EBQ1053	
Total		21		

Year 2 Semester 1

Code	Course	Credit Hours	Requisites	Remarks
ABCxx13	University's Elective Course	3		Refer to 4.1.3
PPD1032	Credited Co Curriculum	2		Refer to 4.1.1
EBF1054	Managerial Finance	4		
EBQ2024	Statistics for Economics & Business	4	EBQ1063	
EBE2043	Managerial Economics	3		
EBD2103	Resource & Environmental Economics	3		
Total		19		

Year 2 Semester 2

Code	Course	Credit Hours	Requisites	Remarks
PBM2022	Malay Language	2		Refer to 4.1.2
EBA1063	Cost & Management Accounting	3	EBA1013	
EBE2053	Public Finance	3		
EBQ2054	Research Methodology for Economics & Business	4	EBQ2024	
EBQ2074	Econometric	4	EBQ2024	
EBS2023	Information Economics	3		
Total		19		

Year 3 Semester 1

Code	Course	Credit Hours	Requisites	Remarks
ABCxx13	University's Elective Course	3		Refer to 4.1.3
EBN3012	Final Year Project 1	2	EBQ2054	
EBM3113	Business Law	3		
EBI3074	Project Planning & Evaluation	4		
EBQ3084	Modeling in Economics	4	EBQ2024	
EBE3093	Islamic Economics	3		
Total		19		

Year 3 Semester 2

Code	Course	Credit Hours	Pre-Requisites	Requisites	Remarks
ABCxx23	University's Elective Course	3			Refer to 4.1.3
EBN3024	Final Year Project 2	4	EBN3012		
EBE3083	Current Issues in Economics	3			
EBF3083	Investment Analysis & Portfolio Management	3			
EBD3043	Stock & Property Market	3			
EBD3113	Industrial Relations	3			
Total		19			

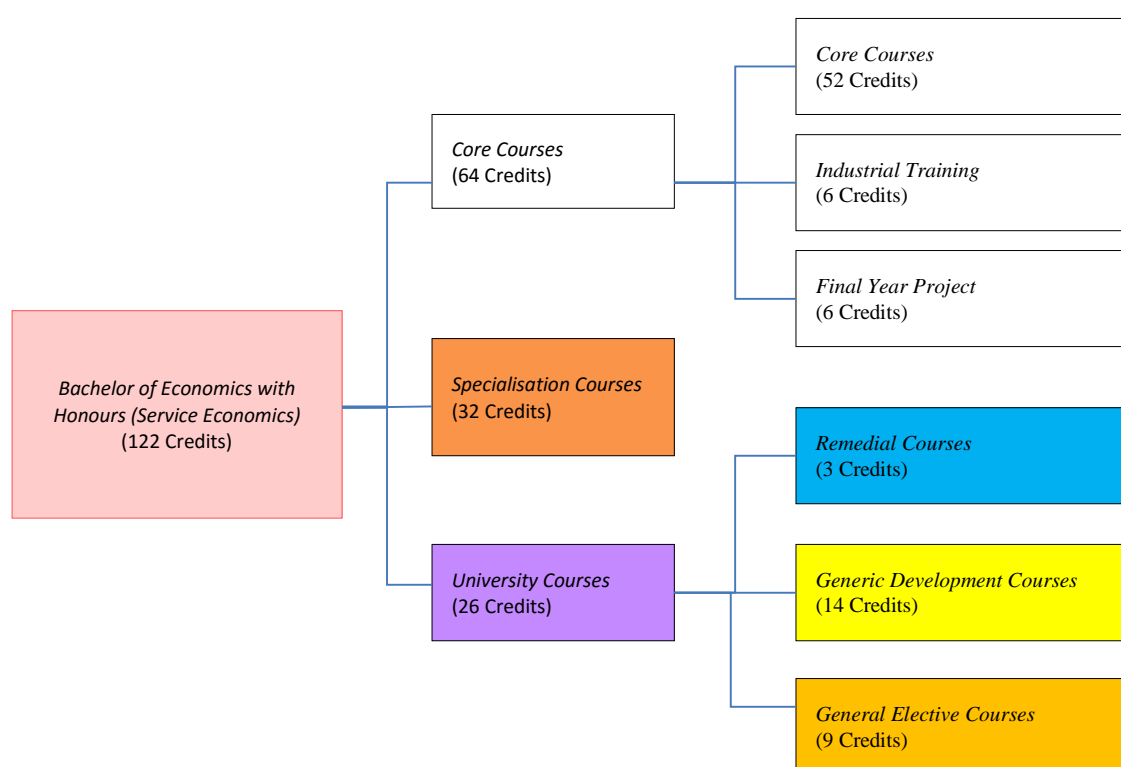
Year 3 Intersession

Code	Course	Credit Hours	Requisites	Remarks
EBN2016	Industrial Training	6		
Total		6		

TOTAL CREDIT HOURS: 122

5.3 BACHELOR OF ECONOMICS WITH HONOURS (SERVICE ECONOMICS)

UNIMAS has become the first university in this country to offer Service Economics programme that meet the national and international demand for professional workers in the service industry. This is coherent with the national economic transformation, that moving towards a service driven economic country. Students will be equipped with theories and business practices in health, knowledge, transportation, and recreational services. Emphasized will be given on the principles of services economics to preparing them with skills that required in solving economics and services management issues.



Type of Courses	No. of Courses	Credit	% Overall credits (122 credits)
University Courses	12	26	21.3%
Core Courses	20	69	56.6%
Specialisation Courses	8	27	22.1%
Total	40	122	100%

5.3.1 Program Content Guide by Semester

Year 1 Semester 1

Code	Course	Credit Hours	Requisites	Remarks
PBlxx12	English Generic Course	2		Refer to 4.1.2
PPD1041	Soft skills & Basic Volunteerism	1	-	Refer to 4.1.1
SSX0012	Islamic & Asian Civilization	2	-	Refer to 4.1.2
EBX0032	Foundation of Entrepreneurship Cultivation	2		Refer to 4.1.2
EBE1053	Principles of Economics	3	-	
EBM1013	Management	3	-	
EBQ1053	Algebra & Calculus	3	-	
EBA1013	Principles of Accounting	3	-	
Total		19		

Year 1 Semester 2

Code	Course	Credit Hours	Requisites	Remarks
PBlxx22	English Generic Course	2	-	Refer to 4.1.2
SSX0022	Ethnic Relations	2	-	Refer to 4.1.2 (For Malaysian students only)
GKX1012	Appreciation of Malaysian Culture and Ethnicity	2		Refer to 4.1.2 (For International students only)
TMX1022	ICT Competency	2	-	Refer to 4.1.2
EBE1073	History of Economics Thoughts	3		
EBE1093	Microeconomics	3	EBE1053	
EBE1113	Macroeconomics	3	EBE1053	
EBM1073	Business Communication 1	3		
EBQ1063	Mathematics for Economics	3	EBQ1053	
Total		21		

Year 2 Semester 1

Code	Course	Credit Hours	Requisites	Remarks
ABCxx13	University's Elective Course	3		Refer to 4.1.3
PPD1032	Credited Co Curriculum	2		Refer to 4.1.1
EBF1054	Managerial Finance	4		
EBQ2024	Statistics for Economics & Business	4	EBQ1063	
EBS2023	Information Economics	3		
EBV2023	Health Economics	3		
Total		19		

Year 2 Semester 2

Code	Course	Credit Hours	Requisites	Remarks
EBQ2054	Research Methodology for Economics & Business	4	EBQ2024	
EBQ2074	Econometrics	4	EBQ2024	
EBV2014	Recreational Economics	4		
EBV2044	Transportation Economics	4		
EBE2043	Managerial Economics	3	EBE1053	
Total		19		

Year 3 Semester 1

Code	Course	Credit Hours	Requisites	Remarks
ABCxx13	University's Elective Course	3		Refer to 4.1.3
EBV3062	Final Year Project 1	2	EBQ2054	
EBE2053	Public Finance	3		
EBI3074	Project Planning & Evaluation	4		
EBQ3084	Modeling in Economics	4	EBQ2024	
EBS3073	Knowledge Management	3		
Total		19		

Year 3 Semester 2

Code	Course	Credit Hours	Pre-Requisites	Requisites	Remarks
ABCxx23	University's Elective Course	3			Refer to 4.1.3
PBM2022	Malay Language	2			Refer to 4.1.2
EBV3094	Final Year Project 2	4	EBV3062		
EBE3083	Current Issues in Economics	3			
EBV3074	Market & Financial Services	4			
EBV3083	Service Industries-Policies & Regulation	3			
Total		19			

Year 3 Intersession

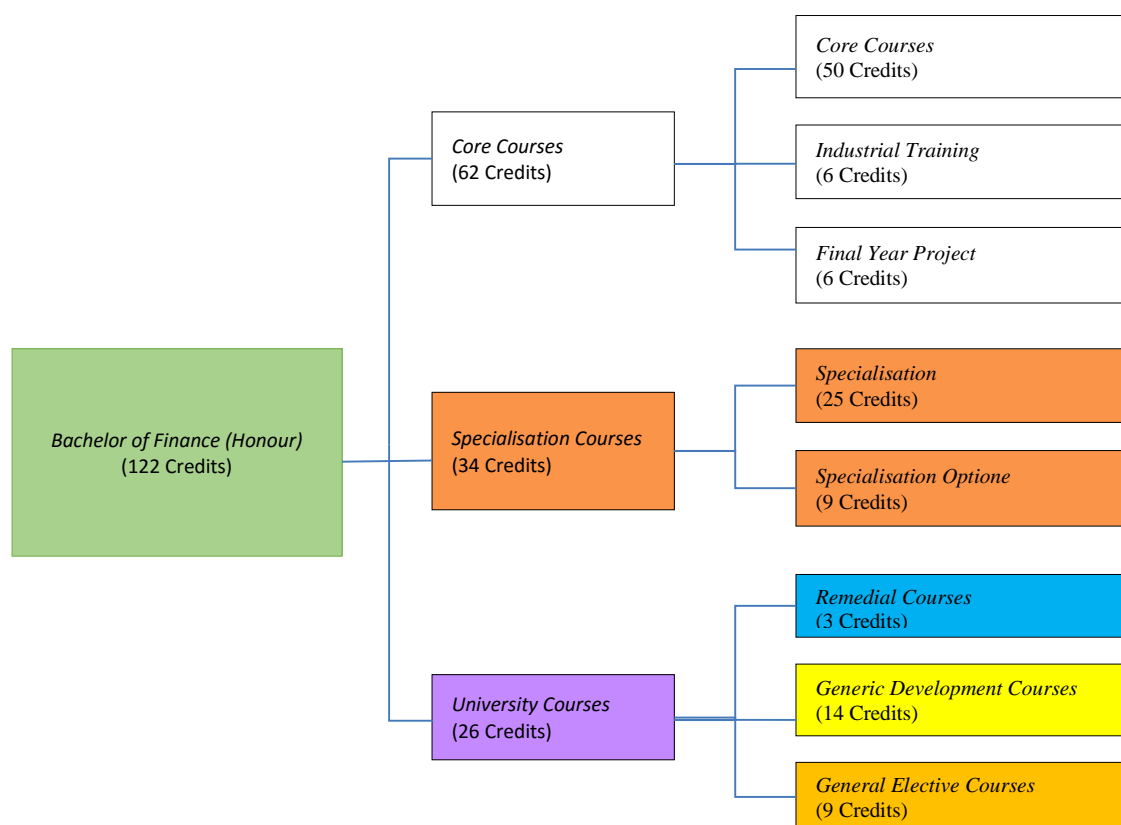
Code	Course	Credit Hours	Requisites	Remarks
EBV2056	Industrial Training	6		
Total		6		

TOTAL CREDIT HOURS: 122

6. ACCOUNTING AND FINANCE DEPARTMENT CURRICULUM STRUCTURE

6.1 BACHELOR OF FINANCE (HONOURS)

This program aims to produce professionals with analytical thinking; who are able to work in groups and have the constant desire to compete internationally in the fields of finance and business. The courses will provide theoretical and practical understanding of finance and business, in which focus is given to theories related to financial systems and instruments, operations, corporate structure and control, funding sources, competitions, strategic management, and investment mechanism at national and international levels. In addition, this program will also equip students with an understanding on international financial institutions operations, international business agreements, and behaviour of corporations including transnational and multinationals corporations.



Type of Courses	No. of Courses	Credit	% Overall credits (122 credits)
University Courses	12	26	21.3%
Core Courses	18	62	50.8%
Specialisation Courses	11	34	27.9%
Total	41	122	100%

6.1.1 Program Content Guide by Semester

Year 1 Semester 1

Code	Course	Credit Hours	Requisites	Remarks
PBlxx12	English Generic Course	2		Refer to 4.1.2
PPD1041	Soft skills & Basic Volunteerism	1	-	Refer to 4.1.1
SSX0012	Islamic & Asian Civilization	2	-	Refer to 4.1.2
EBX0032	Foundation of Entrepreneurship Cultivation	2		Refer to 4.1.2
EBE1053	Principles of Economics	3	-	
EBM1013	Management	3	-	
EBQ1043	Business Mathematics	3	-	
EBA1013	Principles of Accounting	3	-	
Total		19		

Year 1 Semester 2

Code	Course	Credit Hours	Requisites	Remarks
SSX0022	Ethnic Relations	2	-	Refer to 4.1.2 (For Malaysian students only)
GKX1012	Appreciation of Malaysian Culture and Ethnicity	2		Refer to 4.1.2 (For International students only)
TMX1022	ICT Competency	2	-	Refer to 4.1.2
EBF1054	Managerial Finance	4		
EBP1013	Marketing	3		
EBS1013	Information Systems & Business Organization	3		
EBA1063	Cost & Management Accounting	3	EBA1013	
EBM1073	Business Communication 1	3		
Total		20		

Year 2 Semester 1

Code	Course	Credit Hours	Requisites	Remarks
ABCxx13	University's Elective Course	3		Refer to 4.1.3
ABCxx13	University's Elective Course	3		Refer to 4.1.3
PBlxx12	English Generic Course	2		Refer to 4.1.2
PPD1032	Credited Co Curriculum	2		Refer to 4.1.1
EBQ2024	Statistics for Economics & Business	4	EBQ1043	
EBF2203	Financial Institutions, Capital & Money Markets	3		
EBF2153	Islamic Finance	3		
Total		20		

Year 2 Semester 2

Code	Course	Credit Hours	Requisites	Remarks
PBM2022	Malay Language	2		Refer to 4.1.2
ABCxx23	University's Elective Course	3		Refer to 4.1.3
EBQ2054	Research Methodology for Economics & Business	4	EBQ2024	
EBF2064	Corporate Finance	4	EBF1054	
EBF3213	International Financial Management	3	EBF1054	
EBA2093	Corporate Financial Statement Analysis	3	EBA1013	
Total		19		

Year 3 Semester 1

Code	Course	Credit Hours	Requisites	Remarks
EBF3232	Final Year Project I	2	EBQ2054	
EBM3113	Business Law	3		
EBQ2074	Econometrics	4	EBQ2024	
EBFXXXX	Specialization Option Course	3		
EBFXXXX	Specialization Option Course	3		
EBF3084	Investment Analysis & Portfolio Management	4		
Total		19		

Year 3 Semester 2

Code	Course	Credit Hours	Pre-Requisites	Requisites	Remarks
EBF3234	Final Year Project II	4	EBF3232		
EBF3193	Investment Law	3			
EBF3183	Finance Seminar	3		EBF2064	
EBF3103	Derivatives & Risk Management	3		EBF2064	
EBF3113	Mergers, Acquisitions & Corporate Control	3			
EBFXXXX	Specialization Option Course	3			
Total		19			

Year 3 Intersession

Code	Course	Credit Hours	Requisites	Remarks
EBF3246	Industrial Training	6		
Total		6		

TOTAL CREDIT HOURS: 122

6.1.2 Specialisation Option Courses

The specialisation option courses are part of the compulsory core courses should be taken by students. Students can choose from any courses offered.

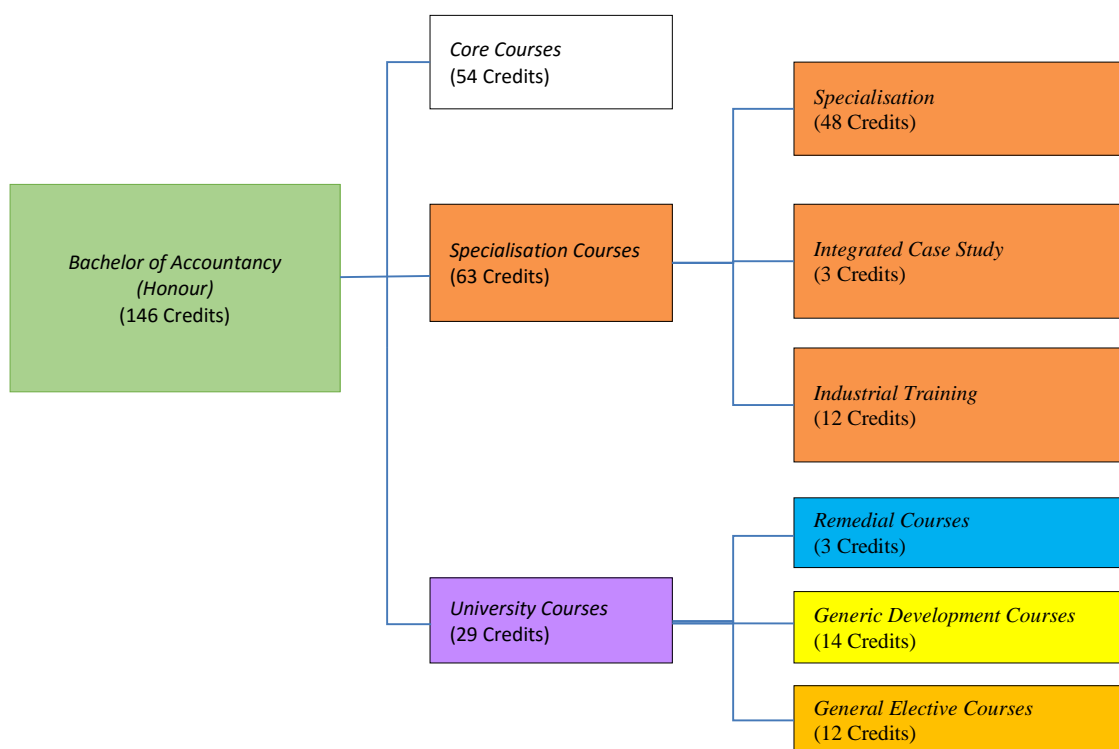
Code	Course	Credit Hours	Requisites	Remarks
EBA3013	Malaysian Taxation	3		
EBF3133	Personal Finance	3		
EBF3143	Entrepreneurship Finance	3		
EBF3163	Principles & Practice of Takaful	3		
EBE2053	Public Finance	3		
EBF3063	Bank Management	3		
EBF3033	Islamic Banking	3		
EBF3053	Credit Analysis & Lending Management	3		
EBF3153	Malaysian Capital Market & Regulations	3		

Note:

- i. Subject will be offered only if the numbers of students are more than 10
- ii. Students should only take 9 credit hours
- iii. Subject to change

6.2 BACHELOR OF ACCOUNTANCY (HONOURS)

The Bachelor of Accountancy (Hons.) programme aims to produce knowledgeable scholars who are ethical, capable and competent in accounting. They are foreseen to be able to contribute to national development, society, and humanity as a whole. These scholars will be able to generate enthusiasm in knowledge and be committed to business in general and the accounting profession in particular. They will also acquire leadership qualities and act as a catalyst for change as well as be receptive in performing their duties in various sectors and the environment. They are able to face both current and future challenges. The programme also enables students to become professional accounting practitioners who are recognized by professional bodies such as the Malaysian Institute of Accountants (MIA), and also international professional bodies such as the Association of Chartered Certified Accountants (ACCA) and Chartered Institute of Management Accountants (CIMA).



Type of Courses	No. of Courses	Credit	% Overall credits (146 credits)
University Courses	13	29	19.9%
Core Courses	17	54	37.0%
Specialisation Courses	18	63	43.1%
Total	48	146	100%

6.2.1 Program Content Guide by Semester

Year 1 Semester 1

Code	Course	Credit Hours	Pre-Requisites	Remarks
ABCxx13	University's Elective Course	3		Refer to 4.1.3
PPD1041	Soft skills & Basic Volunteerism	1	-	Refer to 4.1.1
SSX0012	Islamic & Asian Civilization	2	-	Refer to 4.1.2
EBX0032	Foundation of Entrepreneurship Cultivation	2		Refer to 4.1.2
EBE1063	Principles of Micro Economics	3	-	
EBM1013	Management	3	-	
EBQ1043	Business Mathematics	3	-	
EBA1023	Introduction to Financial Accounting	3	-	
Total		20		

Year 1 Semester 2

Code	Course	Credit Hours	Pre-Requisites	Remarks
PBlxx22	English Generic Course	2		Refer to 4.1.2
ABCxx23	University's Elective Course	3		Refer to 4.1.3
SSX0022	Ethnic Relations	2	-	Refer to 4.1.2 (For Malaysian students only)
GKX1012	Appreciation of Malaysian Culture and Ethnicity	2		Refer to 4.1.2 (For International students only)
TMX1022	ICT Competency	2	-	Refer to 4.1.2
EBP1013	Marketing	3		
EBA1043	Computer Application in Accounting	3		
EBE1083	Principles of Macro Economics	3		
EBA1053	Financial Accounting & Reporting 1	3	EBA1023	
Total		21		

Year 2 Semester 1

Code	Course	Credit Hours	Pre-Requisites	Remarks
PBM2022	Malay Language	2		Refer to 4.1.2
PBlxx12	English Generic Course	2		Refer to 4.1.2
PPD1032	Credited Co Curriculum	2		Refer to 4.1.1
EBF2054	Financial Management	4		
EBM1023	Organizational Behavior	3		
EBA2013	Financial Accounting & Reporting 2	3	EBA1053	
EBA2023	Cost Accounting	3	EBA1023	
Total		19		

Year 2 Semester 2

Code	Course	Credit Hours	Pre-Requisites	Remarks
EBM1073	Business Communication 1	3		
EBQ2024	Statistics for Economics & Business	4	EBQ1043	
EBI2033	International Business	3		
EBF3023	Corporate Finance	3	EBF2054	
EBA2033	Management Accounting	3	EBA2023	
EBA2053	Accounting Information System	3		
Total		19		

Year 3 Semester 1

Code	Course	Credit Hours	Pre-Requisites	Remarks
EBM3113	Business Law	3		
EBM3083	Strategic Management	3	EBM1013	
EBA3013	Auditing & Assurance	3		
EBA3023	Advanced Financial Accounting & Reporting 1	3	EBA2013	
EBA3043	Advanced Management Accounting	3	EBA2033	
EBA3053	Taxation	3		
Total		18		

Year 3 Semester 2

Code	Course	Credit Hours	Pre-Requisites	Remarks
EBM3093	Company Law	3		
EBM3053	Corporate Governance & Ethics	3		
EBA3033	Advanced Financial Accounting & Reporting 2	3	EBA3023	
EBA3063	Advanced Taxation	3	EBA3053	
EBA3073	Advanced Auditing	3	EBA3013	
EBA3083	Advanced Accounting Information System	3	EBA2053	
Total		18		

Year 4 Semester 1

Code	Course	Credit Hours	Pre-Requisites	Remarks
EBA4052	Industrial Training	12	EBA2013/ EBA3013/ EBA3053	
Total		12		

Year 4 Semester 2

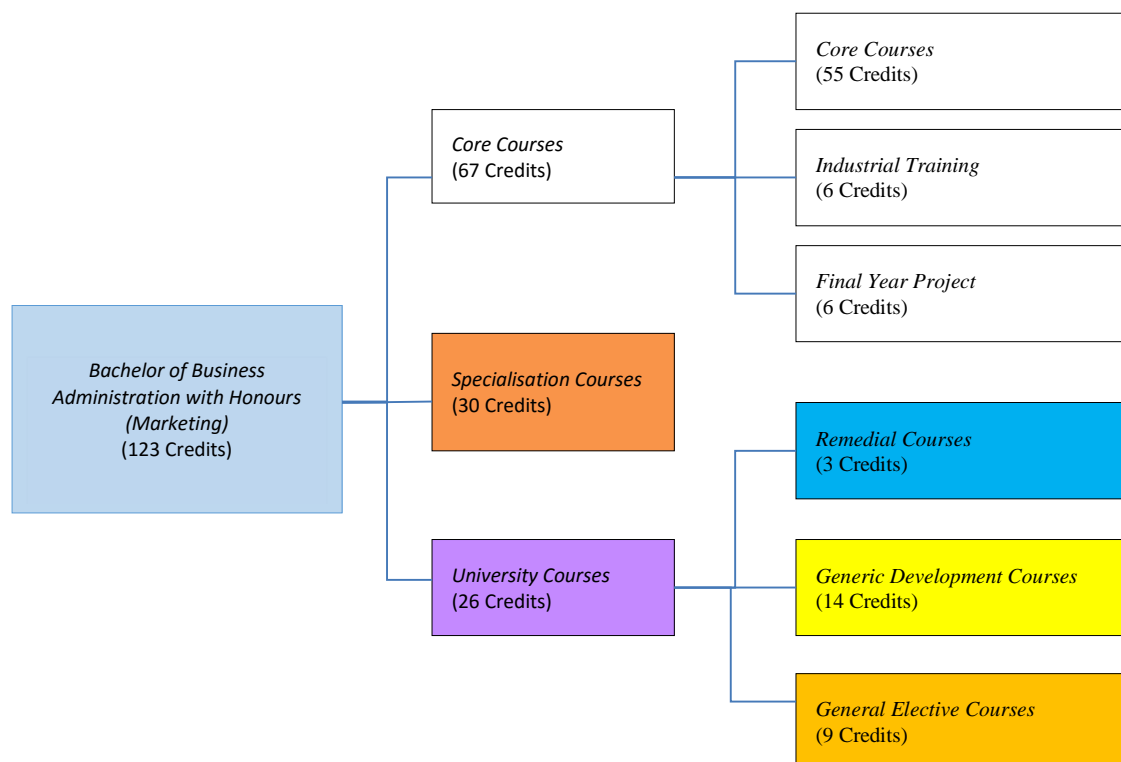
Code	Course	Credit Hours	Pre-Requisites	Remarks
ABCxx13	University's Elective Course	3		Refer to 4.1.3
ABCxx13	University's Elective Course	3		Refer to 4.1.3
EBQ2054	Research Methodology for Economics & Business	4	EBQ2024	
EBA4013	Accounting Theory & Practice	3	EBA2013/ EBA2023	
EBA4023	Public Sector Accounting	3	EBA1023/ EBA2033	
EBA4043	Integrated Case Study	3		
Total		19		

TOTAL CREDIT HOURS:	146
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7. BUSINESS MANAGEMENT DEPARTMENT CURRICULUM STRUCTURE

7.1 BACHELOR OF BUSINESS ADMINISTRATION WITH HONOURS (MARKETING)

Marketing specialization is a program offered to provide students with a comprehensive understanding of the basic marketing concept and its role in managing the operations of an organization. Students' will apply their understanding of the basic comprehensive marketing skills to and will be assessed through case studies and other interactive assignments. The use of techniques and information technology to help graduates to make decisions in qualitative and quantitative fields are encouraged. The main focus shall be the preparation of courses in marketing skills such as promotion, distribution, sales, sales management and other.



Type of Courses	No. of Courses	Credit	% Overall credits (123 credits)
University Courses	12	26	21.1%
Core Courses	20	67	54.5%
Specialisation Courses	9	30	24.4%
Total	41	123	100%

7.1.1 Program Content Guide by Semester

Year 1 Semester 1

Code	Course	Credit Hours	Requisites	Remarks
PBlxx12	English Generic Course	2		Refer to 4.1.2
PPD1041	Soft skills & Basic Volunteerism	1	-	Refer to 4.1.1
SSX0012	Islamic & Asian Civilization	2	-	Refer to 4.1.2
EBX0032	Foundation of Entrepreneurship Cultivation	2		Refer to 4.1.2
EBE1053	Principles of Economics	3	-	
EBM1073	Business Communication 1	3		
EBM1013	Management	3	-	
EBP1013	Marketing	3	-	
Total		19		

Year 1 Semester 2

Code	Course	Credit Hours	Requisites	Remarks
SSX0022	Ethnic Relations	2	-	Refer to 4.1.2 (For Malaysian students only)
GKX1012	Appreciation of Malaysian Culture and Ethnicity	2		Refer to 4.1.2 (For International students only)
TMX1022	ICT Competency	2	-	Refer to 4.1.2
PBIXX22	English Generic Course	2		Refer to 4.1.2
EBA1013	Principles of Accounting	3		
EBM1023	Organizational Behavior	3		
EBQ1043	Business Mathematics	3		
EBS1013	Information Systems & Business Organization	3		
EBP1083	Consumer Behavior	3		
Total		21		

Year 2 Semester 1

Code	Course	Credit Hours	Requisites	Remarks
ABCxx13	University's Elective Course	3		Refer to 4.1.3
PPD1032	Credited Co Curriculum	2		Refer to 4.1.1
EBA1063	Cost & Management Accounting	3	EBA1013	
EBF1054	Managerial Finance	4		
EBQ2024	Statistics for Economics & Business	4	EBQ1043	
EBP2043	Pricing Strategy	3	EBE1053	
Total		19		

Year 2 Semester 2

Code	Course	Credit Hours	Requisites	Remarks
PBM2022	Malay Language	2		Refer to 4.1.2
ABCxx23	University's Elective Course	3		Refer to 4.1.3
EBM2114	Research Methodology for Business	4		
EBM2123	Management Science	3		
EBP2063	Product Development Strategy	3	EBP1013	
EBP2064	Relational Marketing	4		
Total		19		

Year 3 Semester 1

Code	Course	Credit Hours	Requisites	Remarks
ABCxx33	University's Elective Course	3		Refer to 4.1.3
EBP3192	Final Year Project 1	2	EBM2114	
EBM3113	Business Law	3		
EBM3054	Human Resource Management	4		
EBP3034	Promotion	4		
EBP3134	Strategic Marketing	4		
Total		20		

Year 3 Semester 2

Code	Course	Credit Hours	Pre-Requisites	Requisites	Remarks
EBP3194	Final Year Project II	4	EBP3192		
EBP3013	International Marketing	3			
EBM3083	Strategic Management	3			
EBP3043	Marketing Seminar	3			
EBP3163	Online Marketing	3			
EBP3153	Supply Chain Management	3			
Total		19			

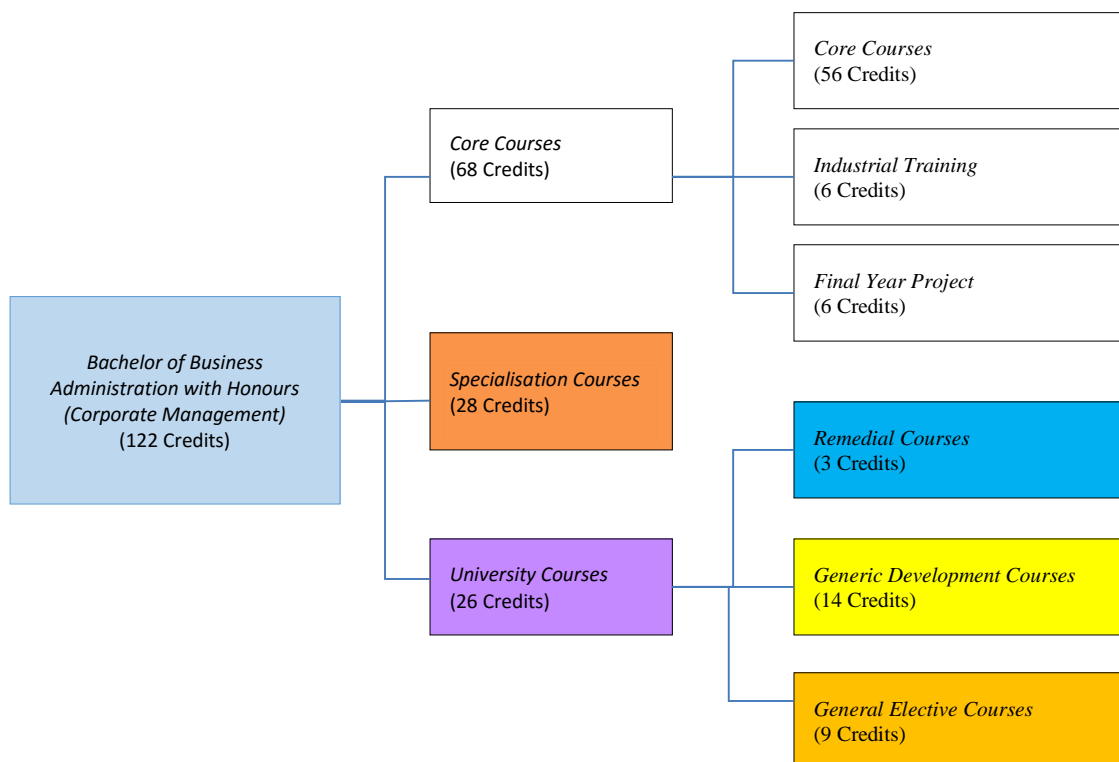
Year 3 Intersession

Code	Course	Credit Hours	Requisites	Remarks
EBP3186	Industrial Training	6		
Total		6		

TOTAL CREDIT HOURS: 123

7.2 BACHELOR OF BUSINESS ADMINISTRATION WITH HONOURS (CORPORATE MANAGEMENT)

Bachelor of Business Administration (Corporate Management) program aims to fulfill the industrial needs towards capable and knowledgeable graduates in corporate management field. Good corporate governance practice and business ethics as based on their specific codes of conduct, will substantially improve the Malaysian corporate sector to compete efficiently as well as to be able to better achievement in the recent current of globalization. In line with the growing demand for high-skilled labor, the courses offered in this program focus specifically on the concepts, theories, and essential skills related to analytical and problem-solving in all aspects of corporate management. The integrated and business multifunctional approaches, comprise of excellent management aspects, inculcating business culture, efficient knowledge management, and managing various managerial functions inter alia (e.g., production, marketing, finance, operational research, strategic planning, human resource management).



Type of Courses	No. of Courses	Credit	% Overall credits (122 credits)
University Courses	12	26	21.31%
Core Courses	21	68	55.74%
Specialisation Courses	9	28	22.95%
Total	42	122	100%

7.2.1 Program Content Guide by Semester

Year 1 Semester 1

Code	Course	Credit Hours	Requisites	Remarks
PBIxx12	English Generic Course	2		Refer to 4.1.2
PPD1041	Soft skills & Basic Volunteerism	1	-	Refer to 4.1.1
SSX0012	Islamic & Asian Civilization	2	-	Refer to 4.1.2
EBX0032	Foundation of Entrepreneurship Cultivation	2		Refer to 4.1.2
EBE1053	Principles of Economics	3	-	
EBM1073	Business Communication 1	3		
EBM1013	Management	3	-	
EBP1013	Marketing	3	-	
Total		19		

Year 1 Semester 2

Code	Course	Credit Hours	Requisites	Remarks
SSX0022	Ethnic Relations	2	-	Refer to 4.1.2 (For Malaysian students only)
GKX1012	Appreciation of Malaysian Culture and Ethnicity	2		Refer to 4.1.2 (For International students only)
TMX1022	ICT Competency	2	-	Refer to 4.1.2
PBIXX22	English Generic Course	2		Refer to 4.1.2
EBA1013	Principles of Accounting	3		
EBM1023	Organizational Behavior	3		
EBQ1043	Business Mathematics	3		
EBS1013	Information Systems & Business Organization	3		
EBP1083	Consumer Behavior	3		
Total		21		

Year 2 Semester 1

Code	Course	Credit Hours	Requisites	Remarks
ABCxx13	University's Elective Course	3		Refer to 4.1.3
PPD1032	Credited Co Curriculum	2		Refer to 4.1.1
EBA1063	Cost and Management Accounting	3	EBA1013	
EBF1054	Managerial Finance	4		
EBQ2024	Statistics for Economics & Business	4	EBQ1043	
EBM2063	Corporate Leadership & Social Responsibility	3		
Total		19		

Year 2 Semester 2

Code	Course	Credit Hours	Requisites	Remarks
PBM2022	Malay Language	2		Refer to 4.1.2
ABCxx23	University's Elective Course	3		Refer to 4.1.3
EBQ2054	Research Methodology for Economics and Business	4		
EBM2123	Management Science	3		
EBM2124	Corporate Management	4	EBM1013	
EBM2133	Corporate Governance	3		
Total		19		

Year 3 Semester 1

Code	Course	Credit Hours	Requisites	Remarks
EBP3192	Final Year Project 1	2	EBQ2054	
EBM3113	Business Law	3		
EBM3033	Human Resource Management	3		
EBM3083	Strategic Management	3		
EBM2072	Business Communication 2	2		
EBF3023	Corporate Finance	3	EBF1054	
EBM2163	Corporate Risk Management	3		
Total		19		

Year 3 Semester 2

Code	Course	Credit Hours	Pre-Requisites	Requisites	Remarks
ABCxx23	University's Elective Course	3			Refer to 4.1.3
EBP3194	Final Year Project 2	4	EBP3192		
EBM3143	Corporate Entrepreneurship	3			
EBM2083	Change Management	3			
EBM3063	International Management	3			
EBM3103	Current Issues in Corporate Management	3			
Total		19			

Year 3 Intersession

Code	Course	Credit Hours	Requisites	Remarks
EBM3016	Industrial Training	6		
Total		6		

TOTAL CREDIT HOURS:	122
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8. REQUISITE AND PRE-REQUISITE

Students will see the word requisite and pre-requisite in the respective program curriculum structure for each departments in the previous sections 5, 6 and 7.

The requisite and pre-requisite will starts to take effect starting September 2016, to all students for the intake 2015/2016 and afterwards.

8.1 PRE-REQUISITE

- Students **MUST PASS** the pre-requisite course before taking the current course on offer;
- If a student fail the pre-requisite course, he/she **MUST** repeat the course until he/she pass the pre-requisite course in order to take the current course on offer and other consequence courses;
- Starting 2015/2016 intake, the passing grade is C-;
- For Example: Marketing Program
 - Mr. Ansom is in Year 3
 - Mr. Ansom scored D for EBP3192 in Year 3, Sem 1
 - Mr. Ansom **CANNOT** proceeds and register for EBP 3194 in Year 3, Sem 2.
 - Mr Ansom **MUST** repeats and **PASS** EBP 3192 to enable him to register EBP 3194 later.

Year 3 Semester 2

Code	Course	Credit Hours	Pre-Requisites
EBP3194	Final Year Project II	4	EBP3192
EBM3083	Strategic Management	3	
EBP3043	Marketing Seminar	3	
EBP3163	Online Marketing	3	
EBP3013	International Marketing	3	
EBP3153	Supply Chain Management	3	
Total Credit Hours		19	

8.2 REQUISITE

- Students **MUST** have a **GRADE** for the requisite course before taking the current course on offer;
- Students can still register and enroll for the current course on offer even though he/she fail the requisite course
- However, students **MUST PASS ALL** courses in order to graduate.
- Hence, students who fail the requisite courses can repeat the failed courses anytime it is offered by the faculty throughout his/her study in UNIMAS
- Starting 2015/2016 intake, the passing grade is C-.
- Example: Marketing Program
 - Mr. Gojez is in Year 2
 - Mr. Gojez scored D for EBA 1013 in Year 1, Sem 2
 - Mr. Gojez can proceed and register for EBA 1063 in Year 2, Sem 1.
 - However, Mr. Gojez **MUST** repeat and **PASS** EBA 1013 in order to graduate
 - Mr. Gojez can repeat the EBA 1013 anytime it is offered by the faculty throughout his study in UNIMAS.

Year 2 Semester 1

Code	Course	Credit Hours	Requisites
ABCxx13	University's Elective Course	3	
PPD1032	Credited Co Curriculum	2	
EBA1063	Cost & Management Accounting	3	EBA1013
EBF1054	Managerial Finance	4	
EBQ2024	Statistics for Economics & Business	4	EBQ1043
EBP2043	Pricing Strategy	3	EBP1013
Total Credit Hours		19	

9. EXAMINATION RULES

9.1 DRESS CODE

- i. Any students who are not properly attired / comply according to the University Dress Code will not be allowed to enter the examination hall;
- ii. Flip flop, miniskirts, shorts, sleeveless shirts **are not allowed at all**;
- iii. The Chief Invigilator reserves the right to ask any candidate to change their clothes if it does not comply with the University Dress Code.

9.2 BEFORE THE EXAMINATION

- i. Students are advised to come 15 minutes before an examination starts. Any students who comes 30 minutes after the exam starts, will not be admitted for the exam;
- ii. Students are required to bring your **examination slip** and **matric card** for each examination. It must be placed at the top right corner of the examination desk for the verification of identity;
- iii. Students are not allowed to sit for the final examinations if they fail to produce the Final Examination Slips;
- iv. Items that are **not allowed** to be bring inside the examination hall (the invigilators have the right to take those items if caught):
 - a. Cell phone
 - b. Smart devices
 - c. Notes
 - d. Bag
- v. Students' attendance will be recorded. If the student fail to turn up for an exam without concrete reason the result is considered as **fail**;
- vi. Students who fail to attend an examination due to health or other emergency cases, should send official evidence to the Dean or Deputy Dean (Undergraduate) no later than 48 hours after the exam is conducted;

9.3 DURING THE EXAMINATION

- i. Candidates are not permitted to leave the examination hall during the first 30 minutes after the examination has started and the last 30 minutes before the end of the examination;
- ii. Students may be permitted to leave an exam hall for toilet breaks and must be accompanied by the invigilator;
- iii. Students are not allowed to communicate with other candidates or give nor receive any such materials.
- iv. A candidate who try to make an attempt or suspected of cheating in examination is liable for disciplinary action. All materials and/or devices which are found to violate any examination rules and regulations will be confiscated.

10. INDUSTRIAL TRAINING

Industrial training is one of the important courses in the curriculum for the undergraduate program of the Faculty of Economics and Business. Industrial training is compulsory for all students in the Faculty. This course is a graduation requirement for the Bachelor Degree students of the Faculty. The Industrial Training course codes for each programme are as follows:

Code	Programme	Credits
EBF3246	Finance	6
EBA4052	Accountancy	12
EBP3186	Marketing	6
EBM3016	Corporate Management	6
EBI3126	International Economics	6
EBN2016	Business Economics	6
EBV2056	Service Economics	6

10.1 Objectives

Industrial training is conducted to achieve these objectives:

Expose students to practice, problems and challenges of real work and as a source of reference;

- i. Engender students to become outstanding graduates who are open minded, innovative, effective communicators, and competitive;
- ii. Shape a positive attitude towards the field of employment options in the market;
- iii. Encourage graduates of UNIMAS to consider permanent job opportunities in the relevant agencies in the future;
- iv. Provide experience for the students to learn problem solving techniques encountered during work, and to be able to contribute valuable ideas to the organization;
- v. Create awareness among industries, government, and private organizations of the abilities and potentials of UNIMAS graduates;
- vi. Provide opportunities for the organization to train and identify the credibility of local university graduates.

10.2 Benefits Obtained

It is hoped that both parties (the students and organizations) will obtain the following benefits from this industrial training program:

10.2.1 Benefits for the students:

- i. Acquire and improve workplace skills;
- ii. Increase occupational networking opportunities;
- iii. Practice the academic knowledge in the outside world;
- iv. Enhance individual innovation ability in the field of entrepreneurship.

10.2.2 Benefits for the organization:

- i. Foster a good relationship with the faculty, as well as UNIMAS;
- ii. Become one of the future sources for human resource for organisational development;
- iii. To apply students' current knowledge for the benefit of the industry.

10.3 BACKGROUND OF INDUSTRIAL TRAINING

The industrial training comprises of 2 components:

- i. Students undergo industrial training in private / government organizations;
- ii. Students prepare an industrial training report (including log books).

10.3.1 Introduction

In order to effectively implement the industrial training, several aspects should be considered, such as the ability of the agency to provide an effective work program during the placement. Selected agency should be able to provide a capable and experienced supervisor to guide students involved in the industrial training programs.

10.3.2 Period and Duration

The time frame required to undergo industrial training is twelve (12) weeks, during the Seventh Semester for Economics, Marketing and Finance Programme. As for the Accountancy Program, the industrial training is held for 6 months in 7th semester.

10.3.3 Method of Application

Students should write an application letter for placement by using the faculty prepared format. Students could choose the organization from the list of organizations posted on faculty notice boards, or identify their own preferred organization. Students must notify the Industrial Training Coordinator if they have obtained their placement within a certain period of time. Students need to update the information of the organization after a week of starting their industrial training.

10.3.4 Suitable Organization

Students and faculty will work together to find a suitable organization for placement. Students are encouraged to apply for placement in an organization related to their respective field of academic study. Students must undergo industrial training only in organizations that offer formal working hours and atmosphere. Works that just focus on selling, teaching, and the likes are not allowed. Finance Program students are required to undergo industrial training only in firms and organizations related to finance. As for the accounting students, they are required to undergo their industrial training only in firms and organizations related to accountancy.

10.3.5 Placement Briefing

An industrial training placement briefing will be conducted normally three weeks before the 4th Semester end. All students involved are required to attend.

10.3.6 Type of Industrial Training

The type of industrial training taken by the students must be in accordance to the scope of economics and business, finance, marketing, management and accounting. The faculty will contact the organization and determine their suitability.

Students are expected to carry out daily tasks as determined by the organization/ supervisor and additional tasks (if necessary). Some of the obligations of students include observation of the implementation of management systems, sales and marketing, financial management, financial reporting, preparation of financial statement, auditing, human resource requirements, and review of procedures and quality control.

10.3.7 Industrial Training Assessment

Industrial training is a 6 credits course for Economics, Marketing, and Finance Programmes and 12 credits for Accountancy Programme and students will be assessed as follows:

Assessment	Marks
Training supervisor's report where students undergo their industrial training	30%
Attendance and log book.	30%
Overall report on industrial training prepared by the students.	40%

Based on the distribution of marks, the student will be given a grade of PASS or FAIL only. Students must earn at least 40% of the total distribution of marks mentioned above to obtain the overall pass grade.

11. CODE OF ETHICS: SEXUAL HARASSMENT

Universiti Malaysia Sarawak (UNIMAS) has specific procedures to address sexual harassment complaints. Sexual harassment is defined as sexual oriented behaviour with unwelcomed, unwanted and undesired sexual elements. Such behavior would cause a person to feel disgusted, insulted and threatened. Sexual harassment can be categorized into five types as follows:

- i. Verbal:
For example: words and obscene and disgusting jokes, comments, innuendoes and sexual oriented conversation;
- ii. Non-verbal /Body Language:
For example: ogling, licking lips in a provocative way, hand gestures or sign languages to indicate sexual activity;
- iii. Visual:
For example: displaying pornographic images, disgusting images, sketches or sexual writings and exposing sexual parts;
- iv. Psychological:
For example: continued repetition of unwelcomed social invitations;
- v. Physical:
For example: Uncouth behavior such as touching, patting, pinching, molesting, hugging, kissing, and sexual assault.

The university views the sexual harassment issues seriously. Students are asked not to remain silent if they experienced sexual harassment as described above. The students' courage will help prevent this problem and save others from becoming victim. If you experience sexual harassment, please contact your Mentor / Counselor / Head of Department / Deputy Dean / Dean or any university staff whom you trust. All enquiries and complaints made will be kept confidential and considered in a fair manner.

12. PROHIBITION AGAINST PLAGIARISM

A student shall not plagiarize any ideas, writing, data or other people's creation. For the purposes of this rule, plagiarism includes:

- i. The act of taking an idea, writing, data or creation of others and claiming that the idea, writing, data is theirs; or
- ii. An attempt to promote or an act of showing off in any way, that he or she is the original source or creator of an idea, writing, data, or invention which is actually taken from other sources.

Without affecting the generality of sub rule, a student plagiarizes when he/she:

- i. Publishes, with oneself as the author of an abstract, scientific or academic papers, or books which are holistically or partly written by others;
- ii. Incorporates oneself or allows oneself to be made a co-author of an abstract, article, scientific or academic paper or book, when one has not made any written contribution to the abstract, article, scientific or academic paper or book;
- iii. Forces another person to include one's name in the list of researchers for a specific research project or as a co-author when one did not make any contribution which may qualify him or her as a researcher or co-author;
- iv. Cites data that is the result of academic research carried out by some other person; such as laboratory findings or results of field work, whether published or not, and combining the data as part of own academic research without giving due acknowledgment to the original source;
- v. Uses research data obtained through collaboration with several other people, regardless the person is a staff or a University student as part of a different academic research; or for publishing using one's own name as a sole author, without obtaining consent from one's fellow researchers before starting one's personal research or before publishing the data;
- vi. Copies an idea or invention that is stored in any form, whether written, printed or made available in electronic form, or in the form of slides, or in any forms of teaching or research instruments, or in any other forms, and declares directly or indirectly that he or she is the creator of those ideas;
- vii. Translates the writing or creation of another person from one language to another whether in whole or in part, and then submits the translation in any form or manner as one's own writing or creation;
- viii. Cites ideas from other's writing or creations and make some modifications without reference to the original sources, and restructures it in such manner as if one is the creator of such ideas.

13. MENTOR MENTEE SYSTEM

UNIMAS constantly gives priority to academic excellence and personal development of each student. One approach that may help to materialize that goal is to establish a two-way relationships between students and academics at each faculty through the mentor-mentee system. Through this system, each student (mentee) will be given guidance and advice by an academic (mentor) in various aspects, especially those related to academic affairs.

The system is also emphasizing other guidance required by students to survive the challenges, not only as a student but also as a youth, who faces psychological and identity changes. Mentor plays an important role as advisors as well as example of

Positive Role Model to the mentee in many aspects. The effectiveness of this system depends on the commitment and cooperation between both parties.

Implementation of the mentor-mentee system benefits the students, the lecturers and the university. Mentors can be acquainted with students more closely and this interaction process enables them to have mutual understanding and respect for one another.

13.1 Mentor's Responsibilities

- i. Hold a meeting with the mentee, at least 2-3 times a month;
- ii. Monitor current academic progress and development of each mentee;
- iii. Listen and provide guidance to a mentee if problem arises;
- iv. Keep the mentee information confidential;
- v. Refer the mentee to relevant experts in solving specific problems;
- vi. Maintain a good relationship with the mentee so that the implementation of the system will be more effective.

13.2 Mentee's Responsibilities

- i. Make an appointment with a mentor at least 2-3 times a month;
- ii. Ask for advice and guidance from a mentor if there are any concerns;
- iii. Responsible for own academic progress and personal development;
- iv. Follow-up on the recommendations and advice given by a mentor; and
- v. Maintain a good relationship with the mentor so that the implementation of the system will be more effective.



The official Facebook page of the
Faculty of Economics and Business
Universiti Malaysia Sarawak (UNIMAS).



More info at:

<https://www.facebook.com/fep.unimas>

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